

**Northeast Michigan Community Service Agency, Inc.**  
**BOARD OF DIRECTORS**  
**Great Lakes Grill, Cheboygan, Michigan**  
**October 1, 2004**

The meeting was called to order by President Dale Huggler at 12.40 p.m.

**ROLL CALL**

**Present:** Stuart Bartlett, Jim Bricker, Jim Charboneau, Frank Cowger, Bob Cudney, Mike Davis, Donna Dietz, Bill Ellingboe, Rev. Bill Hipwood, Dale Huggler, Rev. R.C. Knight, Jean Kroll, Jack Mahank, Daniel Marcum, Tehea Minke, Boyden Olson, Joseph Pellens, Gerald Wall, Walter Walsh, and Leonard Zolnierek

**Excused:** Ann Denis, Pauline Hall, Bob Harden, Sheila Phillips, Larry Sabin, Diana Schafer, Clyde Soucie and Rose Walsh

**Absent:** Dawn Bartz, Terry Beardslee, Jessica Mandeville, Bob Spencer, and Gary Wozniak

Quorum present.

**Staff Members Present:**

John Briggs, Laura Budreau, Kathy Goddard, Karen Godi, Linda McGillis, Diane Price, Laurie Sauer, Lisa Slupecki, and John Swise

**MINUTES OF LAST MEETING**

**Motion** by Rev. Bill Hipwood to approve minutes of the September meeting. Support by Jack Mahank. All ayes, Motion carried.

Stuart Bartlett led the Board in the Pledge of Allegiance. Rev. Bill Hipwood provided reflections.

**INTRODUCTION OF GUESTS AND PUBLIC COMMENT**

Rev. Bill Hipwood introduced his wife, Jim Bricker introduced his son, Frank Cowger introduced his wife, Boyden Olson introduced his wife, Rev. Bob Knight introduced his wife, Tehea Minke introduced her Grandmother, and Gerald Wahl introduced his wife.

**COMMUNICATION**

John Swise read a memo from the Client Services division indicating that the additional Fuel Assistance funding has been spent. The memo went to all NEMCSA staff as well as the various agencies that assisted with this program. The memo thanked everyone for their assistance. All funds are now spent however requests for assistance are continuing to come in.

**COMMITTEE REPORTS**

**Head Start Policy Council – Walter Walsh**

The Policy Council met last Friday in Bay City. The council received a tour of the new Bay City facility. The council approved all new hires and reviewed the new year budget.

**Regional Advisory Council – Rev. Bill Hipwood**

No meeting. No report.

**Volunteer Program Advisory Groups:**

**Foster Grandparent Program – Jean Kroll**

No meeting, No report

**Senior Companion Program – Rev. Bob Knight**

No meeting, No report.

**Client Services Advisory Council – Boyden Olson**

No meeting. No report.

**Personnel Committee – Clyde Soucie**

No meeting, No report.

**Membership Committee – Frank Cowger**

No meeting. No report.

**Program Planning and Evaluation Committee – Rev. Bill Hipwood**

The committee reviewed the Head Start/Early Head Start Continuation Grant application and recommended approval for its submission.

**Motion** by Rev. Bill Hipwood to approve submission of the Head Start/Early Head Start Continuation Grant. Support by Jack Mahank. All ayes, Motion carried.

**INFORMATION ITEMS**

**Directors Report:**

**Financial Report – Jim Robarge**

No report.

**Program Information Report – Head Start & Early Head Start Programs – Linda McGillis**

Linda presented a Power Point presentation, which reviewed the Head Start and Early Head Start programs. Linda defined the comprehensive services piece that is written into the grant proposal. The goal of the Head Start program is to prepare low-income children to enter school. Along with education, students and their families receive assistance with other components such as medical, nutrition, parenting skills, and social service. NEMCSA provides Head Start services in 21 counties; Early Head Start is provided in 6 counties. NEMCSA delegates 150 Head Start slots to Mid Michigan Community Action Agency to provide the same services to eligible children in that area. Through the delegate agreement, NEMCSA continues to be ultimately responsible for the outcome provided to students under the delegate agreement. Linda reviewed the enrollment and funding levels for the current program indicating that the average cost per child is slightly over \$6,000. This amount includes all components provided to the children and their families and is lower than the state average. The Early Head Start program has 148 slots and operates in 6 counties at an average cost of \$9,223 per child. The Early Head Start program is a 12 month program and also provides service for 16 children in an infant toddler child care center. As the Early Head Start program grows, the average cost is anticipated to decrease. Presently Early Head Start is operating below the national average for cost per child. Linda

finished by reviewing some of the outcomes measured for children as they enter and exit the Head Start program

**Motion** by Rev. Bob Knight to adjourn the meeting at 1:30 p.m. Support by Boyden Olson. All ayes, Motion carried.

Date Prepared:

Date Approved: \_\_\_\_\_

\_\_\_\_\_  
Board Secretary

\_\_\_\_\_  
Date