

**Northeast Michigan Community Service Agency, Inc.**  
**BOARD OF DIRECTORS**  
**NEMCSA Main Office, Alpena, Michigan**  
**February 3, 2006**

The meeting was called to order by President Dale Huggler at 12:40 p.m.

**ROLL CALL**

**Present:** Stuart Bartlett, Terry Beardslee, Matt Bolinger, Jim Bricker, Frank Cowger, Bob Cudney, Mike Davis, Gerald Fournier, Pete Hennard, Bob Harden, Rev. Bill Hipwood, Dale Huggler, Rev. R.C. Knight, Jean Kroll, Dawn Lawrence, Jack Mahank, Herb Makima, Daniel Marcrum, Tehea Minke, Boyden Olson, Sheila Phillips, Clyde Soucie, Bob Spencer, Gerald Wall, Rose Walsh, Paul Wingate, Gary Wozniak and Koreen Zurschmiede

**Excused:** Donna Dietz, Pauline Hall, Joseph Pellens, Diana Schafer

**Absent:** none

Quorum present.

**Staff Members Present:**

John Briggs, Laura Budreau, Barb Dault, Karen Godi, Jim Robarge, Laurie Sauer, Sue Schuler, Lisa Slupecki, Carol Shafto, and John Swise

**MINUTES OF LAST MEETING**

**Motion** by Rev. Bob Knight to approve minutes of the January meeting. Support by Gerald Wall. All ayes, Motion carried.

Matt Bolinger led the Board in the Pledge of Allegiance. Rev. Bill Hipwood provided reflections.

**INTRODUCTION OF GUESTS AND PUBLIC COMMENT**

Members introduced their guests. Gerald Fournier was introduced as a new board member.

**COMMUNICATION**

None.

**COMMITTEE REPORTS**

**Head Start Policy Council – Dawn Lawrence**

Discussed the transportation waiver, which has been extended until June 30, 2006. Reviewed child-licensing changes.

### **Regional Advisory Council – Rev. Bill Hipwood**

Nomination committee recommended that the current officers be reelected for another year. The vote was unanimous, current members will resume their positions for another term. Monthly meetings will continue to be held in Alpena. Governance was discussed and deferred to the February meeting. Medicare Part D was discussed as were computer scams.

### **Volunteer Program Advisory Groups:**

#### **Senior Companion Program – Rev. Bob Knight**

No meeting. No report.

#### **Foster Grandparent Program – Jean Kroll**

Jean read a letter that was received from the Corporation for National Services regarding one of the volunteers. No meeting was held in January.

### **Client Services Advisory Council – Boyden Olson**

No meeting. No report.

### **Personnel Committee – Clyde Soucie**

No meeting. No report.

### **Membership Committee – Frank Cowger**

No meeting. Frank indicated that there is currently one vacancy on the board. The committee will meet next month to determine steps for filling that vacancy.

### **Program Planning and Evaluation Committee – Rev. Bill Hipwood**

New Board member training was held prior to today's meeting.

## **INFORMATION ITEMS**

### **Directors Report:**

#### **Financial Report – Jim Robarge**

Jim reviewed the Head Start financial report as well as the agency-wide activity as of January 31, 2006.

**Motion** by Frank Cowger to receive and file the financial report as presented. Support by Jack Mahank. All ayes, Motion carried.

Dan Doezema stated that he attended a session held in Traverse City and heard an entire presentation from someone who attended the White House Conference on Aging. There is talk about repeating a similar session in Alpena as well as Mackinaw City.

#### **Program Information Report – ROMA Annual Report – Carol Shafto**

Carol distributed a copy of the Annual ROMA report for year-end September 30, 2005 and then presented on the content. Dale thanked Carol for her report.

**Motion** by Rev. Bill Hipwood to adjourn the meeting at 1:30 p.m. Supported by Rev. Bob Knight. All ayes, Motion carried.

Date Prepared:

Date Approved: \_\_\_\_\_

\_\_\_\_\_  
Board Secretary

\_\_\_\_\_  
Date