

Northeast Michigan Community Service Agency, Inc.
BOARD OF DIRECTORS
BJ's Restaurant, Gaylord, Michigan
March 3, 2006

The meeting was called to order by President Dale Huggler at 12:45 p.m.

ROLL CALL

Present: Stuart Bartlett, Terry Beardslee, Matt Bolinger, Jim Bricker, Frank Cowger, Bob Cudney, Mike Davis, Pauline Hall, Pete Hennard, Bob Harden, Dale Huggler, Rev. R.C. Knight, Jean Kroll, Dawn Lawrence, Jack Mahank, Herb Makima, Boyden Olson, Clyde Soucie, Gerald Wall, Gary Wozniak and Koreen Zurschmiede

Excused: Donna Dietz, Gerald Fournier, Rev. Bill Hipwood, Daniel Marcrum, Joseph Pellens, Sheila Phillips, Diana Schafer, Bob Spencer, Rose Walsh, and Paul Wingate

Absent: Tehea Minke

Quorum present.

Staff Members Present:

John Briggs, Laura Budreau, Barb Dault, Karen Godi, Diane Price, Jim Robarge, Laurie Sauer, Sue Schuler, Lisa Slupecki, Carol Shafto, John Swise, Susan Bowen, Lisa Fought and Jeanne Chisena

MINUTES OF LAST MEETING

Motion by Rev. Bob Knight to approve minutes of the February meeting. Support by Jack Mahank . All ayes, Motion carried.

Stuart Bartlett led the Board in the Pledge of Allegiance.

INTRODUCTION OF GUESTS AND PUBLIC COMMENT

Members introduced their guests.

COMMUNICATION

None

COMMITTEE REPORTS

Head Start Policy Council – Dawn Lawrence

The council discussed the budget update with 1% decrease in funds, the self assessment process and the recently held staff in-service. Approvals included some new hires and employee terminations as well as the employee background check policy.

Regional Advisory Council – Clyde Soucie

No meeting. No report.

Volunteer Program Advisory Groups:

Senior Companion Program – Rev. Bob Knight

As of January 31, 2006 the Senior Companion Program has 60 volunteers serving 40 stations. A Violence Prevention Training will be held in Alpena on March 16th for all volunteers. Poverty guidelines were distributed and discussed. The State budget has been revised to reflect a reduction in funding. Next year program budget will also be reduced. Volunteer recognition is scheduled for June 27th in Alpena

Foster Grandparent Program – Jean Kroll

As of January 31, 2006 Foster Grandparent Program has 62 volunteers serving 25 stations. A Violence Prevention Training will be held in Alpena on March 16th for all volunteers. Poverty guidelines were distributed and discussed. The State budget has been revised to reflect a reduction in funding. Next year program budget will also be reduced. Volunteer recognition is scheduled for May 2nd in Alpena.

Client Services Advisory Council – Boyden Olson

No meeting. No report.

Personnel Committee – Clyde Soucie

No meeting. No report.

Membership Committee – Frank Cowger

The committee met prior to the board meeting. Applicants to fill one vacancy are being sought from Otsego, Presque Isle or Crawford Counties. Interested individuals can submit a letter of application to Karen Godi at NEMCSA.

Program Planning and Evaluation Committee – Jack Mahank

The committee met prior to the meeting and discussed the one action item regarding a 1% reduction in the Head Start and EHS funding. Jeanne Chesina met with the committee to explain how the 1% reduction will be handled. Information was distributed to the full board.

Motion by Jack Mahank to accept the funding reduction plan as submitted by Head Start, subsequent to Policy Council approval. Support by Rev. Bob Knight. All ayes, Motion carried.

The committee also received and discussed an information item regarding the ROMA annual report distributed by Carol Shafto. Carol Shafto also distributed information to each member present regarding the Board Governance. Members were asked to review the information and complete the evaluation form regarding the board compliance with the agency governance policy. The completed survey form must be returned to Carol in the envelope provided. Carol will report the results at the April Board meeting.

INFORMATION ITEMS

Directors Report:

Financial Report – Jim Robarge

Jim Robarge distributed and reviewed information on the MCAA Technitrain, RCAP, SDWA, and RCDI programs, Early Head Start and Head Start as well as agency wide activity all as of February 28, 2006.

Motion by Frank Cowger to receive and file the financial report as presented. Support by Pauline Hall. All ayes, Motion carried.

Program Information Report – Susan Bowen and Lisa Fought

Karen Godi introduced Susan Bowen and Lisa Fought who presented information on the programs they are involved with. Susan began by providing an overview of the Vision 2020 program. Susan provided two handouts about the program and explained some history indicating that NEMCSA is the lead agency and fiduciary on this project as well as coordinating the efforts of various entities all working toward the same goal. Susan briefly described some of the activities that have taken place within the target area and listed the various partners who are working with NEMCSA on this initiative. Susan distributed a copy of the V2020 newsletter that is distributed monthly. Over \$1 million dollars have been funneled into this one area of the community through all the collaboration and efforts of those working with this initiative.

Lisa Fought provided information on what she does with the RCAP program and indicated that beginning October 1, 2006 the funding will no longer be given to the CAP agencies but will be used by MCAA in Lansing to provide the program throughout the State. Lisa indicated what this program does for the communities and how it is used to leverage funds for sewer and water issues. John Swise indicated that although the funds will be held in Lansing, the program would continue to be available as it is now. This service is available to eligible communities at no cost. Lisa is currently working with 4 communities on major projects and several other communities with smaller projects. John Swise indicated that Lisa has done a wonderful job with the various communities she has and continues to work with.

Dale Huggler indicated that committee appointment letters were mailed to some board members. No one declined their appointment.

Motion by Rev. Bob Knight to adjourn the meeting at 1:48 p.m. Supported by Frank Cowger. All ayes, Motion carried.

Date Prepared: March 3, 2006

Date Approved: _____

Board Secretary

Date