

**Northeast Michigan Community Service Agency, Inc.**  
**BOARD OF DIRECTORS**  
**Water's Edge Restaurant, Rogers City, Michigan**  
**October 5, 2007**

The meeting was called to order by President Dale Huggler at 12:53 p.m.

**ROLL CALL**

**Present:**

Carl Altman	Yvonne Hilderbrand	
Stuart Bartlett	Rev. Bill Hipwood	Clyde Soucie
Terry Beardslee	Dean Hipwood	Bob Spencer
Matt Bolinger	Dale Huggler	Gerald Wall
Ronald Branda	Rev. R. C. Knight	Rose Walsh
Frank Cowger	Jean Kroll	Paul Wingate
Bob Cudney	Dawn Lawrence	
Gerald Fournier	Jack Mahank	
Kenneth Glasser	Tehea Minke	
Cassandra Hale	Boyden Olson	
Pete Hennard	Leonard Page	
Bob Harden	Joseph Pellens	

**Excused:** Jim Beach, Jim Bricker, and Donna Dietz

**Absent:** Shelia Phillips

Quorum present.

**Staff Members Present:**

John Briggs, Laura Budreau, Barb Dault, Kathy Goddard, Karen Godi, Linda McGillis, Dorothy Pintar, Diane Price, Laurie Sauer, Lisa Slupecki, and John Swise

**APPROVAL OF AGENDA**

**Motion** Jack Mahank by to approve the agenda as presented. Support by Rose Walsh. All ayes, Motion carried.

Ronald Branda led the Board in the Pledge of Allegiance. Rev. Bill Hipwood provided reflections.

**INTRODUCTION OF GUESTS AND PUBLIC COMMENT**

Members introduced their guests. No public comment.

**ADMINISTRATIVE CONSENT AGENDA APPROVAL**

**Motion** by Frank Cowger to approve the administrative consent agenda items. Support by Paul Wingate. All ayes, Motion carried.

**COMMUNICATION**

John Swise stated that the Head Start Peer Review will take place from October 21-25. There will be 7 or 8 individuals conducting the review.

### **COMMITTEE REPORTS**

#### **Head Start Policy Council – Matt Bolinger**

No quorum was present at the last meeting. An Early Head Start Director report was received. The Program Information Report (PIR) information on student physicals was discussed as it indicated good results program wide. In-kind reports were provided indicating that targets are on track. It is anticipated that In-kind amounts will be met for the year.

#### **Regional Council on Aging – Clyde Soucie**

No quorum was present at the last meeting and there were no action items to be addressed. Laurie Sauer, AAA Director, presented most of the information to the Council including a report on the State budget, and Estate Recovery indicating that the Federal government is forcing Michigan to implement a program. The November and December Council meetings will be combined into one meeting to be held in December.

#### **Volunteer Program Advisory Groups:**

##### **Foster Grandparent Program – Jean Kroll**

No report. Jean displayed a copy of an article that was in the Newspaper regarding her work in the program.

##### **Senior Companion Program – Rev. Bob Knight**

No meeting. No report.

#### **Client Services Advisory Council – Boyden Olson**

No meeting. No report.

#### **Personnel Committee – Clyde Soucie**

No meeting. No report.

#### **Membership Committee – Frank Cowger**

No meeting. No report.

#### **Program Planning and Evaluation Committee – Rev. Bill Hipwood**

The Program Planning and Evaluation Committee met with the Early Childhood Services Director, Linda McGillis, to review the Peer Review and preparation process.

Linda also presented information on the proposal for refunding the HeadStart/Early Head Start (HS/EHS) programs in the amount of approximately \$20 million. The committee recommended approval to submit the refunding application.

**Motion** by Rev. Bill Hipwood to approve the HS/EHS funding application for continued funding. Support by Joe Pellens. All ayes, Motion carried.

Dan Doezema stated that the Region IX Area Agency on Aging Annual Implementation Plan was presented to State Commission on Aging at their last meeting and was passed without problem. Dan expressed his appreciation to Laurie Sauer and her staff for their work in

preparing the plan. Dan also stated that Michigan received a .5 million grant to operate a Nursing Home Diversion program and applied for an additional grant to replicate an existing caregiver training package in rural and urban areas. Although the caregiver training package grant was not funded, Dan stated that it was nice to see the collaboration. An update on the proposed changes to the LTC program indicated that the State is still looking at the issues and it is a work in progress. Dan stated that comments are being heard.

## **INFORMATION ITEMS**

**Directors Report** – None

**Financial Report** – None

### **Program Information Report – Laurie Sauer, Area Agency on Aging Director**

Laurie introduced Colleen Hathaway, Community Based Care Supervisor who would be assisting her with the presentation. Laurie started by providing an update on the MI Choice Waiver and Care Management Programs. Laurie distributed handouts and reviewed the programs and what services are provided to whom under the funding. Program staff work closely with the area Sr. Citizens center staff to provide in-home services to the clients. There is no income guideline for Care Management eligibility; however the Waiver program has specific guidelines for eligibility as the income limits are similar to that of Nursing Home residents. Laurie also explained a Nursing Home transition program that transitions residents from Nursing Home care back to their home and get them set up with utilities, etc. Some specific guidelines are required for that type of assistance. Last year 8 transitions were conducted and this year 27 has been completed. Laurie provided some specific information regarding the Waiver program stating that most clients are female, Caucasian, and the average length of stay is 246 days. Referrals come from family and friends, home health agencies and the Department of Human Services. The average cost per day for a Waiver client is \$31.47 Vs. \$140 per day in a Nursing Home. Transition clients average a bit higher per day amount than Waiver clients; however it is still way below the state average for Nursing Home care. Colleen Hathaway provided an overview of what the field staff are responsible for within each program. Colleen reviewed the day-to-day activities of the staff in the field. The Waiver program has a current waiting list of fewer than 20 clients. Laurie stated that a recent clinical review conducted on the program resulted in a good overall assessment and showed that the program is operating very good.

Laurie thanked all the members of local units of government who sent information to Sharon Gire, Director of the Office of Services to the Aging. Laurie further indicated that the State is listening to these letters. Laurie also reviewed the Estate Recovery information included in handout stating that Michigan is the last state to comply with Estate Recovery and was forced to implement it by the Federal Government.

John Swise stated that the State still has no budget and the fight is not over yet.

The November meeting will be held at the Ramada Inn (formerly the Holiday Inn) in Grayling.

**Motion** by Rev. Bob Knight to adjourn the meeting at 1:43 p.m. Supported by Frank Cowger. All ayes, Motion carried.

Date Prepared:

Date Approved: \_\_\_\_\_

\_\_\_\_\_  
Board Secretary

\_\_\_\_\_  
Date