

Northeast Michigan Community Service Agency, Inc.
BOARD OF DIRECTORS
Alpena Michigan Works!, Alpena, Michigan
January 5, 2007

President Dale Huggler called the meeting to order at 12:45 p.m.

ROLL CALL

Present:

Stuart Bartlett	Rev. Bill Hipwood	Bob Spencer
Jim Beach	Dale Huggler	Catherine Swan
Jim Bricker	Rev. R. C. Knight	Gerald Wall
Frank Cowger	Jean Kroll	Rose Walsh
Bob Cudney	Dawn Lawrence	Paul Wingate
Donna Dietz	Jack Mahank	
Gerald Fournier	Leonard Page	
Kenneth Glasser	Tehea Minke	
Cassandra Hale	Boyden Olson	
Pete Hennard	Joseph Pellens	
Bob Harden	Sheila Phillips	
Yvonne Hilderbrand	Clyde Soucie	

Excused: Matt Bolinger

Absent: Terry Beardslee

Quorum present.

Staff Members Present:

John Briggs, Laura Budreau, Barb Dault, Kathy Goddard, Karen Godi, Karen Kelsey, Linda McGillis, Heidi Powers, Diane Price, Laurie Sauer, Sue Schuler, Lisa Slupecki, Carol Shafto, Dawn Stone, John Swise, and Tamara Ward

APPROVAL OF AGENDA

Motion by Jack Mahank to approve the agenda as presented. Support by Bob Harden. All ayes, Motion carried.

Bob Harden led the Board in the Pledge of Allegiance. Rev. Bill Hipwood provided reflections.

INTRODUCTION OF GUESTS AND PUBLIC COMMENT

President Dale Huggler welcomed new board member Leonard Page, Cheboygan County Commissioner. Members introduced their guests. Staff introduced themselves.

ADMINISTRATIVE CONSENT AGENDA APPROVAL

Motion by Jack Mahank to approve the administrative consent agenda items. Support by Rev. Bill Hipwood. All ayes, Motion carried.

COMMUNICATION

John Swise gave an update on which counties have adopted the Waiver Resolution and forwarded it on to legislators.

COMMITTEE REPORTS

Head Start Policy Council – Cassandra Hale

No quorum was present. Action items were all tabled until next meeting. Discussion was held on in-kind and an overview of Early Head Start was presented.

Regional Council on Aging – Rev. Bill Hipwood

No meeting. No report.

Volunteer Program Advisory Groups:

Foster Grandparent Program – Jean Kroll

No meeting. No report.

Senior Companion Program – Rev. Bob Knight

No meeting. No report.

Client Services Advisory Council – Boyden Olson

No meeting. No report.

Personnel Committee – Clyde Soucie

No meeting. No report.

Membership Committee – Frank Cowger

No Meeting. No report.

Audit/Finance Committee – Pete Hennard

No Meeting. No report.

Program Planning and Evaluation Committee – Rev. Bill Hipwood

The committee met prior to the meeting to discuss the client satisfaction survey results with Carol Shafto. Rev. Hipwood introduced Carol and asked her to present the survey results to the full board. Carol stated that the recent survey addresses 100% client satisfaction goal set by the board a few years ago. Carol explained the process regarding how the survey was devised, distributed, returned and tabulated for presentation. A handout was distributed showing the results of the recent survey. Carol explained the need to conduct such a survey and what the results are used for. Carol was commended on her work.

INFORMATION ITEMS

Dan Doezeema stated that a Lifespan Respite Care Act was passed by the President a few weeks ago allocating 3 hundred million dollars for 3 years to provide respite care services. A recent grant received by Michigan Department of Community Health for the support of Health Agencies had the Area Agencies written right into the grant.

Directors Report:

Financial Report – Karen Kelsey

Karen reviewed the financial reports for Head Start and Early Head Start, as well as both Michigan Works! North and South. Karen noted that Head Start sold a few of the old buses and purchased a few new ones.

Program Report – Laura Budreau, Michigan Works! North Programs

Laura stated that the Michigan Works! programs became part of the NEMCSA family about 10 years ago. Laura explained the relationship NEMCSA has with the Consortiums to operate the Michigan Works! programs. Laura provided an overview of the Michigan Works! Programs, how they operate and who they serve. Laura indicated the changes that are and will be taking place within the Michigan Works! system.

Laura introduced her area managers Tammy, Dawn and Heidi to provide some success stories of clients who have entered and been successful within the Michigan Works! Program.

John Briggs reminded everyone that at the next meeting beginning at 9:30 a.m. there will be a new member orientation session. All members are welcome to attend. The board meeting will follow the session.

Motion by Rev. Bob Knight to adjourn the meeting at 2:24 p.m. Supported by Boyden Olson. All ayes, Motion carried.

Date Prepared: January 5, 2007

Date Approved: _____

Board Secretary

Date