

Northeast Michigan Community Service Agency, Inc.
BOARD OF DIRECTORS
Tawas Bay Beach Resort, East Tawas, Michigan
June 1, 2007

President Dale Huggler called the meeting to order at 12:45 p.m.

ROLL CALL

Present:

Carl Altman	Rev. Bill Hipwood	Bob Spencer
Stuart Bartlett	Dean Hipwood	Rose Walsh
Jim Beach	Dale Huggler	Paul Wingate
Ronald Branda	Rev. R. C. Knight	
Frank Cowger	Jean Kroll	
Bob Cudney	Dawn Lawrence	
Donna Dietz	Jack Mahank	
Kenneth Glasser	Tehea Minke	
Cassandra Hale	Boyden Olson	
Pete Hennard	Joseph Pellens	
Bob Harden	Sheila Philips	
Yvonne Hilderbrand	Clyde Soucie	

Excused: Matt Bolinger, Jim Bricker, Gerald Fournier, Leonard Page and Gerald Wall

Absent: Terry Beardslee

Quorum present.

Staff Members Present:

Lisa Bolen, John Briggs, Lisa Clark, Karen Godi, Kim Kaems, Dorothy Pintar, Diane Price, Jim Robarge, Laurie Sauer, Lisa Slupecki and John Swise

APPROVAL OF AGENDA

Motion by Jack Mahank to approve the agenda as presented. Support by Frank Cowger. All ayes, Motion carried.

Jack Mahank led the Board in the Pledge of Allegiance. Rev. Bill Hipwood provided reflections.

INTRODUCTION OF GUESTS AND PUBLIC COMMENT

Members introduced their guests. No public comment.

ADMINISTRATIVE CONSENT AGENDA APPROVAL

Motion by Clyde Soucie to approve the administrative consent agenda items. Support by Ken Glasser. All ayes, Motion carried.

COMMUNICATION

None

COMMITTEE REPORTS

Head Start Policy Council – Yvonne Hildebrand

An update on Early Head Start was received. New hires and terminations were approved. A by-law ad hoc committee was formed to review the by-laws focusing on the absentee policy of members. The Head Start complaint procedure was approved.

Regional Council on Aging – Rev. Bill Hipwood

Program reports were presented including the Annual Implementation Plan which was brought forward for Council review and recommended for Board approval.

Volunteer Program Advisory Groups:

Foster Grandparent Program – Jean Kroll

The program currently has 58 volunteers working at 36 stations. A new Advisory Council member was introduced. Notice of Grant Awards for FY 08 was received from the National Corporation. Federal funding will remain flat, State funding is still uncertain for next year. The recognition luncheon was as held on May 15th; there were 108 people in attendance. John Briggs reviewed the Corporation for National Service monitoring report.

Senior Companion Program – Rev. Bob Knight

The program currently has 57 volunteers working at 46 stations. A new Advisory Council Chairperson was elected. The Senior Companion Program was the recipient of a memorial contribution. The volunteer recognition luncheon is scheduled for June 19th at Wiltze's restaurant in Oscoda. Everyone was encouraged to attend.

Client Services Advisory Council – Boyden Olson

No meeting. No report.

Personnel Committee – Clyde Soucie

No meeting. No report.

Membership Committee – Frank Cowger

No meeting. No report.

Audit/Finance Committee – Pete Hennard

The committee reviewed a draft copy of Request for Proposal (RFP) for Audit services on Agency Financial Statements for the year ending September 30, 2007. The RFP was written for the services of Certified Public Accountant firms qualified in the performance of A-133 Audits of State and Local Governments and Non Profit Organizations. The Committee will meet in Gaylord on July 27th to review the bid proposals.

Motion by Pete Hennard to allow the audit finance committee to move forward with the proposal process for bidding out the agencywide audit. Support by Frank Cowger. All ayes, Motion carried.

Program Planning and Evaluation Committee – Rev. Bill Hipwood

The Annual Implementation Plan was distributed with the board packet and was previously reviewed and discussed at the Regional Council on Aging meeting. No public comments have been received thus far. It was recommended by the committee to approve it's submission as presented.

Motion by Paul Wingate to adopt and submit the Area Agency on Aging Annual Implementation Plan to the State Office as presented. Support by Clyde Soucie. All ayes, Motion carried.

Dan Doezema stated that Kara LaMarre presented information on Elder Friendly Communities at the Area Agency on Aging of Michigan Conference along with Donna Wishart, from Otsego County Commission on Aging and himself. The 6% cut anticipated for the Waiver program reimbursement has been rescinded. Resolving the funding crisis by using the Tobacco Settlement funds has been approved by the House and is on its way to the Senate. This solution may solve ½ of the current deficit.

INFORMATION ITEMS

Directors Report:

Financial Report – Jim Robarge

No financial report.

John Swise stated that a handout representing an annual accounting of the Community Service Block Grant funds for last year and the current year was distributed. The report was requested last month when the Community Service Block Grant funding revision was brought before the board for approval.

Program Report – Michigan Works! South Program Update – Lisa Bolen, Lisa Clark and Kim Kaems

John Briggs introduced Lisa Bolen as the Program Director for the Michigan Works! South programs through NEMCSA. Lisa introduced Kim Kaems, Area Manager covering Iosco, Ogemaw and Roscommon Counties and Lisa Clark, Area Manager for Clare, Gladwin and Arenac Counties.

Lisa Bolen presented the demographics of her 6 county region. Handouts were distributed and a PowerPoint presentation was provided. The presentation covered unemployment rates and jobless rates for the region along with the grim economics. Lisa also provided a brief synopsis of the services offered through her offices.

There will be no board meeting in July. The August meeting will be held at the Posen Senior Center in Posen.

Motion by Frank Cowger to adjourn the meeting at 1:35 p.m. Support by Paul Wingate. All ayes, Motion carried.

Date Prepared: June 1, 2007

Date Approved: August 3, 2007

Board Secretary

Date