

**Northeast Michigan Community Service Agency, Inc.**  
**BOARD OF DIRECTORS**  
**Ramada Inn, Grayling, Michigan**  
**October 3, 2008**

The meeting was called to order by President Dale Huggler at 1:00 p.m.

**ROLL CALL**

**Present:**

Carl Altman	Yvonne Hilderbrand	Richard Simmons
Stuart Bartlett	Rev. Bill Hipwood	Clyde Soucie
Terry Beardslee	Dean Hipwood	Bob Spencer
Ronald Branda	Dale Huggler	Gerald Wall
Jim Bricker	Jean Kroll	Rose Walsh
Frank Cowger	Dawn Lawrence	Paul Wingate
Bob Cudney	Patricia Maurer	
Donna Dietz	Tehea Minke	
Gerald Fournier	Leonard Page	
Pete Hennard	Joseph Pellens	
Bob Harden	Boyden Olson	

**Excused:** Jim Beach, Tamberlynn Gibbs, Kenneth Glasser, Jack Mahank.

**Absent:** None.

Quorum present.

**Staff Members Present:**

John Briggs, Laura Budreau, Bob Cain, Vicki Campbell, Karen Godi, Linda McGillis, Dorothy Pintar, Jim Robarge, Laurie Sauer, Lisa Slupecki and John Swise.

**APPROVAL OF AGENDA**

**Motion** by Frank Cowger to approve the agenda as presented. Support by Clyde Soucie. All ayes, Motion carried.

Leonard Page led the Board in the Pledge of Allegiance. Rev. Bill Hipwood provided reflections.

**INTRODUCTION OF GUESTS AND PUBLIC COMMENT**

Members introduced their guests.

**ADMINISTRATIVE CONSENT AGENDA APPROVAL**

**Motion** by Frank Cowger to approve the administrative consent agenda items. Support by Paul Wingate. All ayes, Motion carried.

**COMMUNICATION**

None

### **COMMITTEE REPORTS**

#### **Head Start Policy Council – Yvonne Hilderbrand**

The program is operating at full enrollment. The Head Start child care rate increases were approved. The program will now reimburse council and board members at the following rates: \$3.00 per hour for the first child and \$1.50 per hour for remaining children. The Child Neglect and Abuse policy was reviewed and approved.

#### **Regional Council on Aging – Rev. Bill Hipwood**

No meeting.

#### **Volunteer Program Advisory Groups – Jean Kroll**

No meeting.

#### **Client Services Advisory Council – Boyden Olson**

No meeting.

#### **Personnel Committee – Clyde Soucie**

No meeting.

#### **Membership Committee – Frank Cowger**

No meeting.

#### **Audit/Finance Committee – Pete Hennard**

No meeting.

#### **Program Planning and Evaluation Committee – Rev. Bill Hipwood**

The committee reviewed a Fair Housing Policy and presented it for approval by the full board. Discussion.

**Motion** by Joe Pellens to approve the Fair Housing Policy as presented. Support by Dean Hipwood. All ayes, Motion carried.

The Head Start/Early Head Start funding application was reviewed and recommended approval for submission by the full board.

**Motion** by Yvonne Hilderbrand to approve submission of the Head Start/Early Head Start funding application with concurrence from the Head Start Policy Council. Support by Dawn Lawrence. John Swise stated that the board packets included a listing of all current Head Start centers. All ayes, Motion carried.

The committee met in a separate meeting with Carol Shafto to complete the Board Governance Ends Policy. A copy of the proposed policy was included in the board packets.

**Motion** by Rev. Bill Hipwood to approve the Ends Policy as presented. Support by Clyde Soucie. Discussion. All ayes, Motion carried.

**INFORMATION ITEMS**

**Directors Report:**

**Financial Report – Jim Robarge**

Jim presented a financial update on the current Head Start Grant as well as the Agency Wide Revenue and Expenditure Report.

**Motion** by Frank Cowger to receive and file the financial report as presented. Support by Gerald Wall. All ayes, Motion carried.

**Program Information Report – Michigan Prisoner Re-Entry Program – Laura Budreau**

Laura presented a power point presentation on the Michigan Prisoner Re-entry Program which NEMCSA Michigan Works! staff have been operating for several months. Laura provided an overview of the program and how it is being received.

The next meeting will be held on November 7<sup>th</sup> at Forwards in West Branch, MI.

**Motion** by Boyden Olsen to adjourn the meeting at 1:55p.m. Supported by Gerald Fournier. All ayes, Motion carried.

Date Prepared: October 7, 2008

Date Approved: \_\_\_\_\_

\_\_\_\_\_  
Board Secretary

\_\_\_\_\_  
Date