

Northeast Michigan Community Service Agency, Inc.
BOARD OF DIRECTORS
Michigan Works! Office, Alpena, Michigan
January 4, 2008

The meeting was called to order by President Dale Huggler at 12:42 p.m.

ROLL CALL

Present:

Carl Altman	Bob Harden	Richard Simmons
Stuart Bartlett	Yvonne Hilderbrand	Clyde Soucie
Jim Beach	Rev. Bill Hipwood	Bob Spencer
Ronald Branda	Dean Hipwood	Rose Walsh
Jim Bricker	Dale Huggler	Paul Wingate
Frank Cowger	Jean Kroll	
Bob Cudney	Dawn Lawrence	
Gerald Fournier	Jack Mahank	
Tamberlynn Gibbs	Tehea Minke	
Kenneth Glasser	Boyden Olson	
Pete Hennard	Joseph Pellens	

Excused: Donna Dietz, Leonard Page, Gerald Wall

Absent: Terry Beardslee, Jeannette Dupraw

Quorum present.

Staff Members Present:

John Briggs, Laura Budreau, Bob Cain, Barb Dault, Karen Kelsey, Karen Godi, Dorothy Pintar, Laurie Sauer, Lisa Slupecki, Carol Shafto, John Swise and Jeanne Chisena

President Dale Huggler welcomed Richard Simmons, Alcona County Commissioner, to the NEMCSA Board. Richard replaced Sheila Phillips.

APPROVAL OF AGENDA

Motion by Joe Pellens to approve the agenda as presented. Support by Yvonne Hilderbrand. All ayes, Motion carried.

Boyden Olson led the Board in the Pledge of Allegiance. Rev. Bill Hipwood provided reflections.

INTRODUCTION OF GUESTS AND PUBLIC COMMENT

Members introduced their guests. No public comment.

ADMINISTRATIVE CONSENT AGENDA APPROVAL

Motion by Frank Cowger to approve the administrative consent agenda items. Support by Yvonne Hilderbrand. All ayes, Motion carried.

COMMUNICATION

None

COMMITTEE REPORTS

Head Start Policy Council – Yvonne Hilderbrand

The Policy Council approved all annual action items dealing with necessary policies and procedures. Program waiting lists have decreased within the counties, due to people moving to other areas for jobs. In-kind is on target for the year.

Regional Council on Aging – Rev. Bill Hipwood

No meeting. No report.

Volunteer Program Advisory Groups – Jean Kroll

No meeting. No report.

Client Services Advisory Council – Boyden Olson

No meeting. No report.

Personnel Committee – Clyde Soucie

No meeting. No report.

Membership Committee – Frank Cowger

No meeting. No report.

Audit Finance Committee – Pete Hennard

No meeting. No report.

Program Planning and Evaluation Committee – Rev. Bill Hipwood

The committee met and discussed the upcoming training for new board members. A suggestion was made and received asking that the board approve starting the meeting at 9:30 a.m. and ask that all board members attend the training session.

Motion by Rev. Bill Hipwood that the February Board of Directors meeting begin at 9:30 a.m. and include the new board member training. Support by Jack Mahank. All ayes, Motion carried.

The committee reviewed information requesting approval to submit a request for proposal applying for \$22,000 in Temporary Aide to Needy Families (TANF) Earned Income Tax Credit (EITC) funds from the Department of Human Services. The committee reviewed the information and recommended approval to submit the application. Karen Godi explained what the funds would be used for if received.

Motion by Rev. Bill Hipwood to approve submission of a proposal to the Michigan Department of Human Services applying for \$22,000 in TANF funds to provide EITC tax preparation services. Support by Yvonne Hildebrand. All ayes, Motion carried.

The committee reviewed and recommended approval of the Board Governance Calendar for 2008.

Motion by Jack Mahank to approve the Board Governance Calendar distributed to the board members. Support by Rose Walsh. All ayes, Motion carried.

INFORMATION ITEMS

Directors Report:

Program Updates –

John Swise reviewed the Quarterly Report on Organizational Accomplishments regarding waiting lists, funding declines and progress toward goals for NEMCSA programs. A copy of the report was distributed to all board members. Jack Mahank expressed concern regarding the large waiting list numbers due to lack of funds for programs provided by the agency.

Financial Report – Karen Kesley

Karen provided a financial report on the Michigan Works! programs, Head Start and Early Head Start. No concerns were noted on any of the contracts.

Motion by Joe Pellens to receive and file the financial report as presented including the color coded format. Support by Dawn Lawrence. All ayes, Motion carried.

Program Information Report –

Michigan Works! No Worker Left Behind – Laura Budreau and Dawn Stone

Laura Budreau presented a powerpoint presentation on the No Worker Left Behind program which is operated within the Michigan Works! counties. Laura stated that the program was first mentioned during last year's State of the State Address by Governor Granholm who announced its inception without knowledge by the Michigan Works! staff. The program started August 1, 2007 with minimal staff training. The program was implemented by reworking the available funds allocated to the existing WIA program. Laura provided an overview of the program, eligibility criteria and funding as well as the goals of the Governor by introducing this new program. This is not an entitlement program. John Briggs stated that this same program is available in the 6 counties of Region 7B Consortium as well.

Next meeting will be held at the NEMCSA Main Office in Alpena.

Motion by Joe Pellens to adjourn the meeting at 1:42 p.m. Supported by Gerald Fournier. All ayes, Motion carried.

Date Prepared: January 4, 2008

Date Approved: _____

Board Secretary

Date