

Northeast Michigan Community Service Agency, Inc.
BOARD OF DIRECTORS
NEMCSA Main Office, Alpena, Michigan
February 1, 2008

The meeting was called to order by President Dale Huggler at 12:45 p.m.

ROLL CALL

Present:

Carl Altman	Dean Hipwood	Gerald Wall
Stuart Bartlett	Dale Huggler	Rose Walsh
Ronald Branda	Jean Kroll	Paul Wingate
Gerald Fournier	Dawn Lawrence	
Kenneth Glasser	Jack Mahank	
Pete Hennard	Patricia Maurer	
Bob Harden	Boyden Olson	
Yvonne Hilderbrand	Leonard Page	
Rev. Bill Hipwood	Richard Simmons	

Excused: Jim Beach, Jim Bricker, Frank Cowger, Bob Cudney, Donna Dietz, Tamberlynn Gibbs, Joseph Pellens, Clyde Soucie, and Bob Spencer

Absent: Terry Beardslee and Tehea Minke

Quorum present.

Staff Members Present:

John Briggs, Laura Budreau, Bob Cain, Barb Dault, Karen Godi, Jean Horrocks, Dorothy Pintar, Diane Price, Jim Robarge, Laurie Sauer, Lisa Slupecki, Carol Shafto, and John Swise

APPROVAL OF AGENDA

Jack Mahank asked that mileage reimbursement rate adjustment be added under New Business.

Motion by Jack Mahank to approve the agenda as amended. Support by Yvonne Hilderbrand. All ayes, Motion carried.

Gerald Fournier led the Board in the Pledge of Allegiance. Rev. Bill Hipwood provided reflections.

INTRODUCTION OF GUESTS AND PUBLIC COMMENT

Members introduced their guests. President Huggler welcomed Patty Maurer to the board as a new representative from the Head Start Policy Council. No public comment.

ADMINISTRATIVE CONSENT AGENDA APPROVAL

January meeting minutes correction: Be it noted that Gerald Fournier opposed the motion to start the meeting at 9:30 a.m.

Motion by Pete Hennard to approve the administrative consent agenda items with the correction to the January meeting minutes. Support by Gerald Fournier. All ayes, Motion carried.

COMMUNICATION

None.

COMMITTEE REPORTS

Head Start Policy Council – Yvonne Hildebrand

There was no quorum so no business was conducted only discussion.

Regional Council on Aging – Rev. Bill Hipwood

Election of officers resulted with same slate being re elected. Rev. Bill Hipwood, President, Clyde Soucie, Vice President and John Karoly, Secretary/Treasurer. The Council approved the writing of several letters to State legislatures expressing concerns with various items. Laurie Sauer updated the Board on several changes being discussed within the BC/BS operation through HB 5282 – 5285. Laurie indicated that the Regional Council on Aging sent a letter opposing the legislation as it is being debated. Laurie asked the Board for support of this opposition. Paul Wingate indicated that the Montmorency County Commissioners are opposed and will be sending a letter as well. Laurie read a copy of the letter submitted on behalf of the Regional Council on Aging.

Motion by Jack Mahank to have the NEMCSA board approve the same letter as it was read. Support by Paul Wingate. All ayes, Motion carried.

Motion by Jack Mahank to forward a copy of the letter to the 11 County Board of Commissioner Chairpersons asking for their support as well. Support by Dawn Lawrence. All ayes, Motion carried.

Volunteer Program Advisory Groups:

Volunteer Advisory Programs – Jean Kroll

Jean read a resolution stating appreciation to the Foster Grandparent program volunteers from Gov. Jennifer Granholm and proclaiming January 25th as Foster Grandparent day.

Client Services Advisory Council – Boyden Olson

The last meeting was held on January 29th. Updates on all programs and funding amounts were given.

Personnel Committee – Clyde Soucie

No meeting. No report.

Membership Committee – Frank Cowger

No meeting. No report.

Audit Committee – Pete Hennard

The agency wide audit process has begun. Pete provided an update as to what has taken place so far and what will need to be completed. Head Start, Michigan Works and TANF are the three programs that will be heavily audited this year. A draft audit will be ready by early March and the final will be ready and reported on at the May board meeting.

Program Planning and Evaluation Committee – Rev. Bill Hipwood

The committee hosted an orientation session for the board members. Rev. Bill Hipwood indicated his appreciation for those who attended.

INFORMATION ITEMS

Directors Report:

Program Update – None

Financial Report – Jim Robarage

Jim distributed and reviewed a report on the financial condition of the Head Start program after 12 months of program operation. The report included information for the contract period 2/1/07 – 1/31/08 and included figures as of 1/31/08.

Motion by Pete Hennard to receive and file the financial report as presented. Support by Richard Simmons. All ayes, Motion carried.

Program Information Report – 2006-07 Results Orientated Management and Accountability (ROMA) – Carol Shafto

Carol Shafto distributed the agency annual ROMA report representing program figures for the past year of programming. Carol briefed the report emphasizing specifics and then presented National Goal and Board Outcome information in an overhead presentation.

New Business –

Jack Mahank indicated that the agency has considered increasing the mileage reimbursement rate for employees, volunteers and Board members from .39 to .42 cents per mile.

Motion by Jack Mahank to approve increasing the mileage reimbursement rate from .39 to .42 per mile for employees, volunteers and Board members effective February 1, 2008. Support by Bob Harden. All ayes, Motion carried.

Next meeting will be held at BJ's in Gaylord.

Motion by Boyden Olseon to adjourn the meeting at 2:00 p.m. Supported by Dean Hipwood. All ayes, Motion carried.

Date Prepared: February 1, 2008

Date Approved: _____

Board Secretary

Date