

**Northeast Michigan Community Service Agency, Inc.**  
**BOARD OF DIRECTORS**  
**BJ's Restaurant, Gaylord, Michigan**  
**March 14, 2008**

The meeting was called to order by President Dale Huggler at 12:52 p.m.

**ROLL CALL**

**Present:**

Carl Altman	Yvonne Hilderbrand	Clyde Soucie
Stuart Bartlett	Rev. Bill Hipwood	Bob Spencer
Jim Beach	Dean Hipwood	Gerald Wall
Terry Beardslee	Dale Huggler	Rose Walsh
Ronald Branda	Jean Kroll	Paul Wingate
Jim Bricker	Dawn Lawrence	
Frank Cowger	Jack Mahank	
Bob Cudney	Patricia Maurer	
Gerald Fournier	Tehea Minke	
Tamberlynn Gibbs	Boyden Olson	
Pete Hennard	Joseph Pellens	
Bob Harden	Richard Simmons	

**Excused:** Donna Dietz

**Absent:** Kenneth Glasser, and Leonard Page

Quorum present.

**Staff Members Present:**

John Briggs, Barb Dault, Karen Godi, Linda McGillis, Diane Price, Jim Robarge, Laurie Sauer, Lisa Slupecki, Carol Shafto, Debbie Diaz, Kristi McClary, Angela Bruning and John Swise

**APPROVAL OF AGENDA**

**Motion** by Frank Cowger to approve the agenda as presented. Support by Clyde Soucie. All ayes, Motion carried.

Joe Pellens led the Board in the Pledge of Allegiance. Rev. Bill Hipwood provided reflections.

**INTRODUCTION OF GUESTS AND PUBLIC COMMENT**

Members introduced their guests.

**ADMINISTRATIVE CONSENT AGENDA APPROVAL**

**Motion** by Jack Mahank to approve the administrative consent agenda items. Support by Jean Kroll. All ayes, Motion carried.

**COMMUNICATION**

John Swise read a letter of response from the Office of Services to the Aging (OSA) in regard to a desk review assessment conducted by OSA staff. The response indicated that program development objectives and targeting activities from October 1, 2006 through September 30, 2007 have been proceeding in accordance with the approved Plan submitted for Region IX. In a second letter State Representative Joel Sheltroun responded to the resolution he received from the board in regard to the Blue Cross Blue Shield House Bills.

### **COMMITTEE REPORTS**

#### **Head Start Policy Council – Yvonne Hilderbrand**

Minutes from the last two meetings were approved as well as new hires and terminations. Staff is making up the snow days by working one additional day a month. It was reported that In-kind is on target. A response to the last Peer Review has still not been received. The next meeting will be in April.

#### **Regional Council on Aging – Rev. Bill Hipwood**

Council members re-elected the current officers for another year.

#### **Volunteer Program Advisory Councils – Jean Kroll**

The Foster Grandparent Program currently has 58 volunteers working in 36 stations and the Senior Companion Program currently has 53 volunteers working in 46 stations. New income eligibility guidelines and tax information was distributed. Federal funding will be reduced by 1.75% for next year, State funding will remain the same with no proposed cuts at this time. The search for a member to replace Rev. Knight has been challenging due to multi county travel and high gas prices.

#### **Client Services Advisory Council – Boyden Olson**

No meeting.

#### **Personnel Committee – Clyde Soucie**

No meeting.

#### **Membership Committee – Frank Cowger**

No meeting.

#### **Audit and Finance – Pete Hennard**

No meeting, no report.

#### **Program Planning and Evaluation Committee – Rev. Bill Hipwood**

The committee met with Carol Shafto to discuss information she is working on at the board request. Completed information will be presented to the board at a later date.

### **INFORMATION ITEMS**

#### **Directors Report:**

#### **Financial Report – Jim Robarge**

Jim distributed and reviewed a report on the financial condition of the Head Start and Early Head Start programs. The report included information for the contract period 2/1/07 – 1/31/08 and included figures as of 2/29/08.

Jim also reported on the financial status of the Compass Youth and Family Guidance State contract as of February 29, 2008.

**Motion** by Joe Pellens to receive and file the financial report as presented. Support by Yvonne Hilderbrand. All ayes, Motion carried.

**Program Information Report – Compass Youth and Family Guidance Program Overview**

Lisa Slupecki and staff distributed program brochures, client snapshot candy and a fiscal year in review of the clients served throughout the past year. Lisa briefly discussed the program information and explained how the program operates and who it serves. Lisa compared NEMCSA's 11 county region and what services are available to that of smaller regions, 1 county, which receive more funding and therefore can offer more services. Lisa stated that Dome Day was approaching and that program staff planned to visit legislator's to explain the funding dilemmas being experienced for the region.

Lisa explained that program funding has remained at the same level for the past 9 years. Funding issues as well as program changes have made it difficult to provide the needed services to eligible clients. Currently 6 staff persons cover an 11 county service area.

Debbie Diaz, Kristy McClary and Angela Bruning provided some more specific program information for the areas in which they provide service. A big concern everywhere is the parental permission forms that are required before service can begin. Many referrals come from the schools.

**New Business:**

President Dale Huggler stated that letters of reappointment were sent to committee members. No one responded with concerns of not being able to serve.

Next meeting will be held on April 4<sup>th</sup> at Huron Breeze Golf Course in Au Gres.

**Motion** by Joe Pellens to adjourn the meeting at 2:04 p.m. Supported by Ronald Branda. All ayes, Motion carried.

Date Prepared: March 14, 2008

Date Approved: \_\_\_\_\_

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Board Secretary

\_\_\_\_\_  
Date