

Northeast Michigan Community Service Agency, Inc.
BOARD OF DIRECTORS
Plainfield Township Hall, Hale, Michigan
June 6, 2008

The meeting was called to order by President Dale Huggler at 12:46 p.m.

ROLL CALL

Present:

Carl Altman	Rev. Bill Hipwood	Clyde Soucie
Stuart Bartlett	Dean Hipwood	Bob Spencer
Jim Beach	Dale Huggler	Gerald Wall
Terry Beardslee	Jean Kroll	Rose Walsh
Ronald Branda	Dawn Lawrence	Paul Wingate
Frank Cowger	Jack Mahank	
Bob Cudney	Patricia Maurer	
Gerald Fournier	Tehea Minke	
Kenneth Glasser	Boyden Olson	
Pete Hennard	Leonard Page	
Bob Harden	Joseph Pellens	
Yvonne Hilderbrand	Richard Simmons	

Excused: Jim Bricker, Donna Dietz, and Tamberlynn Gibbs

Absent: None

Quorum present.

Staff Members Present:

Lisa Bolen, John Briggs, Bob Cain, Misty Dragiewicz, Karen Godi, Linda McGillis, Diane Price, Jim Robarge, Laurie Sauer, Lisa Slupecki, Carol Shafto, and John Swise

President Dale Huggler asked for a moment of silent prayer in memory of Gerald's wife, Smokey, who recently passed away.

APPROVAL OF AGENDA

Motion by Clyde Soucie to approve the agenda as presented. Support by Dean Hipwood. All ayes, Motion carried.

Yvonne Hilderbrand led the Board in the Pledge of Allegiance. Rev. Bill Hipwood provided reflections.

INTRODUCTION OF GUESTS AND PUBLIC COMMENT

Members introduced their guests. No public comment.

ADMINISTRATIVE CONSENT AGENDA APPROVAL

Motion by Jack Mahank to approve the administrative consent agenda items which included the May meeting minutes. Support by Dawn Lawrence. All ayes, Motion carried.

COMMUNICATION

None.

COMMITTEE REPORTS

Head Start Policy Council – Yvonne Hilderbrand

No quorum present at last meeting. Administrative Committee procedure was used to approve the transportation waiver which will be brought before the NEMCSA board for approval later on the agenda.

Regional Council on Aging – Clyde Soucie

Clyde provided a summary of the meeting. A recent golf outing by Wright and Phillips provided a \$5,000 donation to the division which will be used toward the Alzheimer Respite program. The Office of Services to the Aging (OSA) Director will be visiting the region and will be conducting site visits. The Area Implementation Plan was reviewed and recommended for approval by the board of directors. The Council discussed the need for additional funding for seniors to help with the rising costs of energy and food.

Motion by Clyde Soucie to have the Region IX Area Agency on Aging and the NEMCSA Board of Directors send a letter to Congressman Bart Stupak emphasizing the need for additional funding for seniors due to the high energy and food costs. Support by Pete Hennard. All ayes, Motion carried.

Volunteer Program Advisory Groups – Jean Kroll

The Foster Grandparent Program currently has 57 volunteers working at 36 stations; the Senior Companion Program currently has 46 volunteers working at 42 stations. May is National Older Americans Month. The Foster Grandparent Program volunteer recognition luncheon was held and many attended. The Senior Companion Program volunteer recognition will be held on June 17th at the Alpena Holiday Inn. All board members were invited to attend.

Client Services Advisory Council – Boyden Olson

No meeting. No report.

Personnel Committee – Clyde Soucie

No meeting. No report.

Membership Committee – Frank Cowger

No meeting. No report.

Audit/Finance Committee – Pete Hennard

The committee met prior to the board meeting and all questions presented last month regarding the audit were answered. The contract with Keskin, Cook, Miller & Alexander, LLP to conduct the audit was reviewed and the committee recommended approval to renew the contract for one more year.

Motion by Pete Hennard to renew the agency audit contract with Keskin, Cook, Miller & Alexander, LLP for one more year. Support by Frank Cowger. All ayes, Motion carried.

Program Planning and Evaluation Committee – Rev. Bill Hipwood

Rev. Bill Hipwood stated that committee met and he would like to reserve the motions until after the board presentation later on the agenda.

Dan Doezema reported that Kara LaMarre recently participated on a panel re: the Elder Friendly communities. The panel went well and Kara did a great job participating. An interview/survey project was recently conducted to determine an improved way to assess the needs of caregivers. Research on this issue will continue through 2009 and then implementation of the results will begin.

INFORMATION ITEMS

Directors Report:

Financial Report – Jim Robarge

Jim presented the financial report showing the financial condition of the Area Agency on Aging Administration, Title IIIB Services and Title IIIC Nutrition Services as of May 31, 2008.

Motion by Joe Pellens to receive and file the financial report as presented. Support by Yvonne Hilderbrand. All ayes, Motion carried.

Program Updates:

Linda McGillis discussed a routine matter regarding transportation. The waiver requests approval to have the requirement of seat belting children in 5 pt. harnesses while riding the school buses. The waiver is necessary as the Head Start program contracts transportation services with many local school districts and they cannot comply with that requirement. The request for waiving this requirement is submitted annually by NEMCSA.

Motion by Rev. Bill Hipwood to approve submission of the Head Start transportation waiver request as presented. Support by Clyde Soucie. Discussion. John Swise explained the reasoning behind the public school buses being exempt from the seat belt law. All Ayes, Motion Carried.

Linda discussed the agency response to the two remaining Headstart/Early Headstart non compliance issues from the previous peer review. Linda explained the revisions she made to the form which was provided in the board packet. Linda further explained the manner in which it was revised for the fall of 2008 program and that the change had to do with the type of program and center locations. Linda stated that the modification would bring the program into compliance and that we can expect a re-review in September to insure the noted changes occurred.

Motion by Rev. Bill Hipwood to approve the peer review response as presented. Support by Clyde Soucie. All ayes, Motion carried.

Program Information Report – Aging Programs Update – Laurie Sauer

Laurie introduced Misty Dragiewicz, Grants Manager for the Area Agency on Aging who would be assisting with the board presentation. Laurie summarized the Annual Implementation Plan submitted for review in the board packets. In doing so, Laurie explained why the plan is necessary

and indicated that some programs are subcontracted through the local Senior Centers and some are operated directly within the AAA. Laurie stated that programs operated internally were set up that way due to limited funding and ability to provide more services throughout the entire service area rather than dividing the funds per county and reducing the ability to serve those in need. Laurie explained the funding process and how it is funneled down to the Senior Centers. Laurie also reviewed the program objectives that will be new this year under the program development requirement.

Motion by Rev. Bill Hipwood to approve submission of the Area Implementation Plan as presented. Support by Jack Mahank. All ayes, Motion carried.

There will be no meeting in July and the August meeting will be held at the Oscoda County Senior Center in Mio.

Motion by Boyden Olson to adjourn the meeting at 1:45 p.m. Supported by Frank Cowger. All ayes, Motion carried.

Date Prepared: June 6, 2008

Date Approved: _____

Board Secretary

Date