

Northeast Michigan Community Service Agency, Inc.
BOARD OF DIRECTORS
Eagle Ridge Golf Club, Glennie, MI
June 2, 2017

The regular meeting of the NEMCSA Board of Directors was called to order by President Pete Hennard at 12:35 p.m.

President Pete Hennard welcomed Patrick Kelly, Oscoda County Commissioner.

ROLL CALL

Stuart Bartlett	Patrick Kelly	Patricia Rondeau
Lyn Behnke	Albert LaFleche	Susan Root
Earl Corpe	Steve Lang	Richard Sangster
Brenda Fournier	Jennifer Lopez	Kathleen Vichunas
Lee Gapczynski	Danielle Martz	Gerald Wall
Jean Garratt	Mark McKulsky	Rose Walsh
Thomas Green	John Morrison	Carol Wenzel
Aubrey Haskill	Leonard Page	
Pete Hennard	Sharon Priebe	

Excused: Carol Athan, Ken Glasser, Meagan Holmes, Lisa Salgat

Absent: Melissa Holt, Corleen Proulx

Quorum present - yes

Staff Members Present:

Lisa Bolen, Karen Godi, Tricia Grifka, Dorothy Pintar, Heidi Powers, Diane Price, Jim Robarge, Laurie Sauer, Fran Whitney, Val Williams and Sue Zolnierek

APPROVAL OF AGENDA

Motion by Gerald Wall to approve the agenda as presented. Support by Stuart Bartlett. All ayes, Motion carried.

CONFLICT OF INTEREST DISCLOSURES

None

Jennifer Lopez led the Board in the Pledge of Allegiance.

Gerald Wall provided the blessing for the meal.

John Morrison provided reflections

INTRODUCTION OF GUESTS AND PUBLIC COMMENT

Members introduced their guests. Present staff introduced themselves to the board.

President Pete Hennard welcomed Dan Doezema from the Office of Aging & Adult Services Agency (AASA) and also Daire Rendon, State Representative for the 103rd district.

No public comment.

ADMINISTRATIVE CONSENT AGENDA APPROVAL

President Pete Hennard asked if anyone would like to pull any item from the Administrative Consent Agenda for further discussion or individual vote. None being noted – President Pete Hennard stated that the Administrative Consent Agenda including the following items

- a. Approval of May 2017 draft meeting minutes
- b. Receive and file April 2017 Head Start Policy Council meeting minutes
- c. Receive and file May 2017 Head Start Policy Council meeting minutes
- d. Receive and file April 2017 Regional Council on Aging meeting minutes

is adopted as presented.

COMMUNICATION

None

INFORMATION ITEMS

Directors Report – Lisa Bolen

Lisa Bolen read highlights from the Directors report that was distributed prior to the meeting.

Special Presentation – Becky Kwilinski, Foster Grandparent Volunteer. Becky read a poem she wrote about her volunteer experience as a Foster Grandparent.

Financial Report – Jim Robarge

Jim Robarge reviewed the Statement of Financial Condition for the Area Agency on Aging as well as the Head Start/Early Head Start recorded expenses as of May 31, 2017. The reports were distributed prior to the meeting.

Motion by Steve Lang to receive and file the Statement of Financial Condition for the Area Agency on Aging and the Head Start/Early Head Start recorded expenses as presented. Support by Stuart Bartlett. All ayes, Motion carried.

Program Presentation – Laurie Sauer, Area Agency on Aging Director provided a PowerPoint presentation on the Area Agency on Aging draft 2018 Annual Implementation Plan. The draft plan represents year 2 of the 3 year Multi-Year plan.

COMMITTEE REPORTS

Program Planning and Evaluation Committee – Earl Corpe

The committee met prior to the regular meeting to review and recommend for board approval the following items: submission of the Area Agency on Aging draft 2018 Annual Implementation Plan and acceptance of additional Emergency Solutions Grant funds from the Michigan State Housing Development Authority (MSHDA).

Motion by Steve Lang to approve submission of the Area Agency on Aging Draft 2018 Annual Implementation Plan as presented. Support by Albert LaFleche. All ayes, Motion carried.

Motion by Jean Garratt to resolve acceptance of additional Emergency Solutions Grant (ESG) Funds from Michigan State Housing Development Authority (MSDHA). Support by Lyn Behnke.

Roll Call Vote

Stuart Bartlett, yes; Lyn Behnke, yes; Earl Corpe yes; Lee Gapczynski, yes; Jean Garratt, yes, Thomas Green, yes; Aubrey Haskill, yes; Pete Hennard, yes; Patrick Kelly, yes; Albert LaFleche, yes; Steve Lang, yes; Jennifer Lopez, yes; Danielle Martz, yes; Mark McKulsky, yes; John Morrison, yes; Leonard Page, yes; Sharon Priebe, yes; Pat Rondeau, yes; Susan Root, yes; Richard Sangster, yes; Kathleen Vichunas, yes; Gerald Wall, yes; Rose Walsh, yes; Carol Wenzel, yes.

24 yes, 0 no. Motion carried.

Audit/Finance Committee – Pete Hennard

The committee met prior to the regular meeting to review the audit proposals submitted for the financial audit and tax return preparation for the year ending September 30, 2017. The committee is recommending for Board approval the hiring of the auditing firm Wipfli LLP for a 1 year contracted price of \$52,000. This agreement would also include a 1 year fixed price renewal option to be exercised at the Board's discretion.

Motion by Pete Hennard to contract with Wipfli LLP for one year with option to renew. Support by Steve Lang.

Discussion.

Roll Call Vote

Stuart Bartlett, no; Lyn Behnke, no; Earl Corpe, yes; Lee Gapczynski, no; Jean Garratt, yes; Thomas Green, yes; Aubrey Haskill, yes; Pete Hennard, yes; Patrick Kelly, yes; Albert LaFleche, yes; Steve Lang, yes; Jennifer Lopez, yes; Danielle Martz, yes; Mark McKulsky, yes; John Morrison, yes; Brenda Fournier, yes; Leonard Page, yes; Sharon Priebe, yes; Pat Rondeau, yes; Susan Root, yes; Richard Sangster, yes; Kathleen Vichunas, no; Gerald Wall, yes; Rose Walsh, no; Carol Wenzel, yes.

20 yes, 5 no. Motion carried.

Membership Committee – John Morrison

The committee met prior to the regular meeting to review a membership recruitment packet.

Early Childhood Services Ad Hoc Committee – Jean Garratt

No meeting. No report.

Personnel Committee – Meagan Holmes

No meeting. No report.

NEW BUSINESS

No new business

There will be no board meeting in the month of July.

The August board meeting will be held at Grayling Country Club in Grayling, MI on August 4, 2017.

Motion by Albert LaFleche to adjourn the meeting at 1:58 p.m. Support by Earl Corpe. All ayes, Motion carried.

Date Prepared: June 2, 2017

Date Approved: 8-4-2017

Karen L. Macchi
Board Secretary

8-9-2017
Date