



**NEMCSA Head Start/Early Head Start  
Policy Council Meeting Minutes  
Held via Zoom  
August 27, 2021**



Chairperson Tina Schumacher called the meeting to order at 10:00 am.

**Members Present:**

Angila Mosley, Kayla Pike, Tina Schumacher.

**Staff Present**

Tricia Grifka, Early Childhood Services Director; Mary Ballard, ERSEA Coordinator

**Members Excused:**

None

**Members Absent:**

Cynthia Frazer, Jessica Mulrath, Jessica Volmering, Amy White.

Quorum present.

**Approval of Meeting Minutes**

Tina Schumacher made a motion to approve June 2021 meeting minutes. Kayla Pike seconded. All Ayes. Motion carried.

**NEMCSA Board Report**

The Board held their meeting in person August 6, 2021. Tricia reviewed highlights from the meeting.

The next Board meeting will be held September 10<sup>th</sup> in person at the Alpena Annex located at 2569 US-23 South, Alpena, MI.

**Delegate Policy Committee - Mid Michigan Community Action Agency (MMCAA)**

July and August 2021 meeting minutes were reviewed by members. Tina Schumacher made a motion to accept and file Mid Michigan's minutes. Kayla Pike seconded. All Ayes. Motion carried.

**Workgroup Updates**

None reported.

**Transportation Waiver Request**

Tricia reviewed the Transportation Waiver request data with members. Previous approval in May did not have quorum. Approval appears below under Action Items.

**Information and/or Discussion Items**

The Transportation Waiver Request approved at the August 2021 meeting has been approved and submitted to transportation providers and the Delegate.

Tricia provided an update on Enrollment for fall. It is looking positive at about 80% for Head Start and 93% for Early Head Start.

Tricia provided an update on the successful Child Wellness Events that were held over the summer to help children catch up on well-child exams. Locations were Lapeer, Caro, Alpena and Tawas.

Mary Ballard, ERSEA Coordinator, presented a draft of Selection Criteria for HS and EHS. Selection Criteria will be up for approval at next month's meeting

Tricia presented 2020-2021 Child Outcomes for Head Start. Early Head Start Child Outcomes will be presented at a future meeting.

Board and Policy Council Administrative Report was shared.

### **Head Start/Early Head Start Financial Report**

The Head Start/Early Head Start Budget year to date report for the grant period Feb 1, 2021 – Jan 31, 2022 was reviewed with members.

### **Action Items:**

#### **Approval of New Hires/Terminations**

Tina Schumacher read the list of new hires and terminations for the period 5/29/21 to 8/25/21. Tina Schumacher made a motion to approve. Kayla Pike seconded. All Ayes. Motion carried.

#### **Approval of Credit Card Expenditures**

Tina Schumacher made a motion to approve credit card expenditures approved by the Budget Committee last month:

- Fifth Third April 2021
- Fifth Third May 2021
- Wex card closing 6/6/21

#### **New Business/Sharing**

There was no new business.

**Next meeting will be Thursday, September 23, 2021.** Members requested the meeting be held via Zoom. The meeting will begin at 10:00 am and end at approximately 12:00 pm. Contact Tricia Grifka at [GrifkaT@nemcsa.org](mailto:GrifkaT@nemcsa.org) with questions.

Tina Schumacher made a motion to adjourn. Angila Mosley seconded. All Ayes. Motion carried.

Meeting adjourned at 10:58 am.

**Approved by:** \_\_\_\_\_ **Title:** \_\_\_\_\_ **Date:** \_\_\_\_\_