



**Head Start/Early Head Start Policy Council
Via Zoom
September 23, 2021**



Chairperson Tina Schumacher called the meeting to order at 10:07 am.

Members Present:

Kayla Pike, Tina Schumacher, Angila Mosley

Staff Present

Tricia Grifka, Early Childhood Services Director
Autumn Evans, Executive Assistant

Members Excused:

Members Absent:

Cynthia Frazer, Jessica Volmering, Amy White

Approval of Meeting Minutes

No previous minutes to approve.

NEMCSA Board Report

The Board held a Virtual "TEAMS" meeting on September 10. Tricia reviewed highlights from the meeting.

The next Board meeting will be held October 1. Remote meeting option has expired. Working to change open meeting policy because votes cannot be made virtually.

Delegate Policy Committee - Mid Michigan Community Action Agency (MMCAA)

September 23 meeting minutes have not been received.

Workgroup Updates

- May change to every other month
- Trying to have more time outdoors. Oaki suits have been received and will be used for inclement weather
- Kayla is concerned that there is no outdoor playground available in Sandusky. Tricia will check into the playground situation and follow up with Kayla. Angila said that they are looking for a new building but there are currently none available in the area

Information and/or Discussion Items

- HS and EHS Continuation Application
 - Motion to approve FY22-23 funding continuation.
- Program and Enrollment Updates
 - Overall enrollment at 78%, needs to be 97% by January
 - May lose staff due to mask mandate
 - Following state guidelines on mask mandates with students
- Discussion around Omer building and potential purchase/lease of new facility

- Building is old but parking lot and playground are new
- Arenac Eastern building was toured but would cost too much to heat the entire building for use of only a few rooms
- Bay Arenac Live & Learn Center on Pine Rd. in Standish could probably be licensed. Nice facility with gym and large playground. Further discussion with Superintendent needed. This facility is 5 miles from Omer. May be a logistical problem for parents? Arenac County transportation is expanding services – possible solution.
- HS and EHS Selection Criteria
 - Tricia reviewed the selection criteria to explain the points system to ensure that the families with greatest needs are prioritized
 - Income reconfigured between EHS and HS
 - Age and income criteria are the only differences between EHS and HS
- New Member Training
 - November 19, 10-3?
 - In person at the Doubletree Hotel in Bay City

Administrative Report

Program Information Report (PIR) was reviewed with members.

The Head Start/Early Head Start Financial Report for the grant period Feb 1, 2021 – Jan 31, 2022 was reviewed with members.

Credit Card Expenditure Review -. Autumn will send Wex Fuel card ending 9/6/21 report to be reviewed.

Action Items

Approval of Head Start and Early Head Start 2022-2023 Selection Criteria: Tina Schumacker made a motion to approve. Kayla Pike seconded. All Ayes. Motion carried.

Approval of Head Start and Early Head Start Continuation Application: Tina Schumacker made a motion to approve. Angila Mosley seconded. All Ayes. Motion carried.

Approval of Credit Card Expenditures by Budget Committee last month: Tina Schumacker made a motion to approve. Kayla Pike seconded. All Ayes. Motion carried.

Approval of New Hires/Terminations: Tina Schumacker read the list of new hires period 8/25/21 to 9/22/21. Kayla Pike made a motion to approve. Angila Mosley seconded. All Ayes. Motion carried.

New Business/Sharing/Bluesheets

Angila received complaints from parents regarding home visits. Tina suggested explaining to parents that the visit is about creating comfort with child, not as an inspection.

Next meeting will be Friday, October 22, 2021. Meeting to be held at the Quality Inn in West Branch. 10:00 am – 12/1:00 pm. Lunch provided. Contact Autumn Evans at EvansA@nemcsa.org with questions.

Tina Schumacher made a motion to adjourn. Kayla Pike seconded. All Ayes. Motion carried.

Meeting adjourned at 11:54 am.

Approved by: _____ **Title:** _____ **Date:** _____