



Retired & Senior Volunteer Program
Crawford and Roscommon Counties

Community Advisory Group Meeting

AuSable River Center
October 27, 2016
10:30 AM – Noon

Minutes

Members Present: Laurie Sauer, Al Schultz, Jim Tucker, Flo Frank, Rose Mary Nelson, Harry Wojcik, Alice Snyder, Hayley Fiser, and RSVP Project Director Amy Fuller

Program Update/Project Director's Report

- New volunteers (7)
- “Retired” volunteers (2)
 - Inactive due to health reasons (2)
- 141 “active” volunteers, 108 reporting hours (over the previous 6 months): We discussed the difference in the volunteers reporting hours and those considered active. Amy reported part of the difference is the new volunteers who haven’t submitted hours yet, some volunteers do not turn in timesheets, and some volunteers aren’t currently volunteering anywhere. Amy is reaching out to those not volunteering and offering them suggestions before retiring them from the program. The volunteer time sheet is being included in the newsletter and site visits are being made to encourage participation in turning in time sheets.
- Recognition Luncheon: Thank you to Terry, Mert, and Flo for offering to volunteer at the recognition luncheon! Alice suggested the new Kirtland Community College Building for next year’s event, this idea was well received by the group.
- President’s Awards: Literature about the President’s Award was provided and the group agreed to participate in the President’s Award program. Awards will be presented to volunteers who serve 100+ hours at the annual recognition luncheon. The different award package options were discussed and it was decided we would purchase the pin/certificate/letter combination for a cost of approximately \$275. Amy reported the program could currently afford this cost however this would be an excellent area to find a sponsor.
- Survey: a copy of the proposed volunteer survey was passed out to the group for feedback. The suggested changes to the survey were made (asking for comments, asking for ideas on how to recruit additional volunteers, increasing the font size, etc). It was suggested that we do the survey both electronically and by mail. *Follow up: the survey was emailed to volunteers (who we have an email address for, about 55 of them) via survey monkey the week of 11/1 and mailed 11/7.*
- Volunteer Referral Program: The group supported the idea of a volunteer referral program, a flyer detailing the proposed program was handed out to the group. It was
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suggested we find sponsors for gifts. Having a volunteer station referral program was also suggested and will be further explored.

- Volunteer Fair: The group discussed the possibility of RSVP partnering with Munson Hospital to hold a volunteer fair. *Follow up: The event will take place Wednesday, December 14th from 4-7pm in the Crawford Room at Munson Hospital.*
- Special Days of Service: Harvest Gathering and Giving Tuesday were suggested as ideas for a day of service.

Submitted by: Amy Fuller, RSVP Project Director

Next meeting: Thursday, January 26, 2016