

Northeast Michigan Community Service Agency, Inc.
BOARD OF DIRECTORS
NEMCSA Main Office Alpena, MI
February 3, 2017

The regular meeting of the NEMCSA Board of Directors was called to order by President Pete Hennard at 12:43 p.m. President Pete Hennard welcomed new board members Lisa Salgat, Arenac County Commissioner, Brandy Wright, Oscoda County Commissioner, alternate Brenda Fournier, Alpena County Commissioner and alternate Laurie Jamison, Crawford County Commissioner to the meeting.

ROLL CALL

Stuart Bartlett	Mark McKulsky
Earl Corpe	John Morrison
Brenda Fournier/alt	Leonard Page
Jean Garratt	Corleen Proulx
Kenneth Glasser	Patricia Rondeau
Pete Hennard	Susan Root
Meagan Holmes	Lisa Salgat
Laurie Jamison/alt	Richard Sangster
Albert LaFleche	Kathleen Vichunas
Steve Lang	Gerald Wall
Jennifer Lopez	Brandy Wright

Excused: Carol Athan, Lyn Behnke, Lee Gapczynski, Thomas Green, Aubrey Haskill, Melissa Holt, Danielle Martz, Camille Nerkowski, Sharon Priebe, Rose Walsh, Carol Wenzel

Absent:

Quorum present - yes

Staff Members Present:

Lisa Bolen, Karen Godi, Gina Bey, Tricia Grifka, Cathy MacFalda, Dorothy Pintar, Diane Price, Jim Robarge, Carol Shafto, Fran Whitney and Sue Zolnierok

APPROVAL OF AGENDA

Motion by Richard Sangster to approve the agenda as presented. Support by Stuart Bartlett. All ayes, Motion carried.

CONFLICT OF INTEREST DISCLOSURES

None

Richard Sangster led the Board in the Pledge of Allegiance.
John Morrison provided the blessing for the meal.
John Morrison provided reflections

INTRODUCTION OF GUESTS AND PUBLIC COMMENT

Members introduced their guests. Present staff introduced themselves to the board.
No public comment.

ADMINISTRATIVE CONSENT AGENDA APPROVAL

President Pete Hennard asked if anyone would like to pull any item from the Administrative Consent Agenda for further discussion or individual vote. None being noted – President Pete Hennard stated that the Administrative Consent Agenda including the following items:

- a. Approval of January 2017 draft meeting minutes
- b. Approval of Head Start Selection Criteria for 2017-2018
- c. Approval of Early Head Start Selection Criteria for 2017-2018

is adopted as presented.

COMMUNICATION

Directors Report – Lisa Bolen

Lisa Bolen read highlights from the Directors report that was distributed prior to the meeting.

Financial Report – Jim Robarge

Jim Robarge distributed and reviewed the Head Start/Early Head Start Recorded Expenses as of January 31, 2017 for the Grant Period February 1, 2016 through January 31, 2017.

Motion by Ken Glasser to receive and file the financial report as presented. Support by Steve Lang. All ayes, Motion carried.

Program Updates – Diane Price, Administrative Services Director

Diane Price presented a PowerPoint presentation on NEMCSA Employment Statistics.

COMMITTEE REPORTS

Program Planning and Evaluation Committee – Earl Corpe

The Program Planning and Evaluation Committee met prior to the regular meeting. The committee reviewed and recommended for approval the submission of the Community Service Block Grant (CSBG) Revision.

Motion by Jean Garratt to approve the submission of the Community Service Block Grant (CSBG) Revision as presented. Support by Meagan Holmes. All ayes, Motion carried.

Audit/Finance Committee – Ken Glasser

No meeting. No report.

Ken Glasser noted that Echelbarger, Himebaugh, Tamm & Co., P.C. (EHTC) auditors met with fiscal staff members this past week. Ken also noted the audit firm of EHTC has received a peer review rating of pass for the year ended June 30, 2016.

Membership Committee – John Morrison

No meeting. No report.

Early Childhood Services Ad Hoc Committee – Jean Garratt

No meeting. No report.

Personnel Committee – Megan Holmes

The Personnel Committee met prior to the board meeting to review and recommend for approval the Executive Director Contract. The committee also reviewed and discussed the Executive Director Evaluation results.

Motion by Gerald Wall to approve the Executive Director Contract as presented. Support by Ken Glasser. All ayes, Motion carried.

Discussion.

Roll Call Vote-

Stuart Bartlett, no; Earl Corpe, yes; Jean Garratt, yes; Ken Glasser, yes; Pete Hennard, yes; Meagan Holmes, yes; Albert LaFleche, no; Steve Lang, yes; Jennifer Lopez, yes; Mark McKulsky, yes; John Morrison, yes; Brenda Fournier, yes; Leonard Page, no; Corleen Proulx, no; Pat Rondeau, yes; Susan Root, yes; Lisa Salgat, yes; Richard Sangster, yes; Kathleen Vichunas, yes; Gerald Wall, yes; Brandy Wright, yes; Laurie Jamison, yes.

18 yes 4 no - Executive Director Contract approved.

INFORMATION ITEMS

New Business

No new business

The March board meeting will be held at BJ's Restaurant in Gaylord on March 3, 2017.

Motion by Albert LaFleche to adjourn the meeting at 2:02 p.m. Support by Earl Corpe. All ayes, Motion carried.

Date Prepared: March 3, 2017

Date Approved: March 3, 2017

Karen Y. Good
Board Secretary

3-3-17
Date