



# VERIFICATION OF TEMPORARY DOUBLED-UP

**INSTRUCTIONS:** This form is to be completed only if currently doubled-up with another person. Both sections **MUST** be filled out.

## SECTION 1: HOST FAMILY STATEMENT (must be filled out by the Host Family)

\_\_\_\_\_ has been temporarily staying in my home since \_\_\_\_ / \_\_\_\_ / \_\_\_\_  
Applicant's Name (Print) Date

(Check **only one**):

- They must be out of my home within 2 weeks.
- They must be out of my home within 3 weeks.
- They must be out of my home by \_\_\_\_ / \_\_\_\_ / \_\_\_\_
- They may stay here until they find another place.

The reason they must leave is (check **all that apply**):

- I am in violation of my own rental agreement and am at-risk of being evicted if they stay.
- The initial stay was only intended to be temporary.
- The home is overcrowded. List # of bedrooms: \_\_\_\_ # of current occupants: \_\_\_\_
- Other (explain): \_\_\_\_\_

Name (Print): \_\_\_\_\_ Today's Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Signature: \_\_\_\_\_ Phone Number: ( \_\_\_\_ ) \_\_\_\_ - \_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Relationship to Applicant:  Family  Friend  Acquaintance

## SECTION 2: APPLICANT STATEMENT (must be filled out by the Applicant)

I, \_\_\_\_\_, have been temporarily staying at the above address since \_\_\_\_ / \_\_\_\_ / \_\_\_\_  
Applicant's Name (Print) Date

I had to move into this home because (check **all that apply**):

- I had a reduction of household income.
- I had unexpected medical expenses.
- I couldn't afford my previous housing and was evicted.
- I couldn't afford my previous housing and I moved out before being evicted.
- I couldn't afford my home and the bank foreclosed and/or I lost my house for back taxes.
- Other (explain): \_\_\_\_\_

Applicant Signature: \_\_\_\_\_ Phone Number: ( \_\_\_\_ ) \_\_\_\_ - \_\_\_\_

### Section 3: NEMCSA USE ONLY

Housing situation verified: \_\_\_\_\_ on \_\_\_\_ / \_\_\_\_ / \_\_\_\_  
(Signature) (Date)

11/2020

**Return to:**

[housingintake@nemcsa.org](mailto:housingintake@nemcsa.org)

**or Fax: 989-354-5909 or text: 989-590-0406**

