

Northeast Michigan Community Service Agency, Inc.
BOARD OF DIRECTORS
Audie's Restaurant Mackinaw City, MI
September 9, 2016

The regular meeting of the NEMCSA Board of Directors was called to order by President Pete Hennard at 12:41 p.m.

ROLL CALL

Rick Anderson/alternate
Stuart Bartlett
Earl Corpe
Lee Gapczynski
Jean Garratt
Bruce Gauthier
Kenneth Glasser
Mark Grantner
Albert LaFleche
Aubrey Haskill
Pete Hennard
Mary Hess
Meagan Holmes

Steve Lang
Dawn Lawrence
Jennifer Lopez
John Morrison
Leonard Page
Corleen Proulx
Patricia Rondeau
Kathleen Vichunas
Gerald Wall
Rose Walsh
Virginia Zygiel

Excused: Carol Athan, Lyn Behnke, Thomas Green, Melissa Holt, Roger Houthoofd, Sharon Priebe, Carol Wenzel

Absent: Sue Flewelling, John Smock

Quorum present - yes

Staff Members Present:

Lisa Bolen, Karen Godi, Linda McGillis, Julie Meyer, Dorothy Pintar, Diane Price, Carol Shafto, Jeff Weiland, Valerie Williams and Sue Zolnierek

APPROVAL OF AGENDA

Motion by Dawn Lawrence to approve the agenda as presented. Support by Mary Hess. All ayes, Motion carried.

CONFLICT OF INTEREST DISCLOSURES

None

President Pete Hennard led the Board in the Pledge of Allegiance.
Gerald Wall provided the blessing for the meal.
John Morrison provided reflections

INTRODUCTION OF GUESTS AND PUBLIC COMMENT

Members introduced their guests. Present staff introduced themselves to the board.

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No public comment.

ADMINISTRATIVE CONSENT AGENDA APPROVAL

President Pete Hennard asked if anyone would like to pull any item from the Administrative Consent Agenda for further discussion or individual vote. Ken Glasser asked that the August 2016 meeting minutes be pulled from the Administrative Consent Agenda and moved to New Business for further discussion. President Pete Hennard stated that the Administrative Consent Agenda excluding the August 2016 meeting minutes and including

- a. Volunteer Programs Advisory Council Meeting Minutes
- b. Michigan Council for Arts and Cultural Affairs funding

is adopted as presented.

COMMUNICATION

Pete Hennard read communication from the Administration for Children & Families dated August 1, 2016 on the requirements for submission of the New Year application to operate Head Start and/or Early Head Start programs.

Motion by Dawn Lawrence to receive and file communication from the Administration for Children and Families dated August 1, 2015. Support by Mary Hess. All ayes, Motion carried.

INFORMATION ITEMS

Directors Report: Lisa Bolen read highlights from the Directors report that was distributed prior to the meeting.

Financial Report – Jeff Weiland

Jeff Weiland reviewed the Statement of Financial Condition for the School Success Program as of August 31, 2016. Jeff also reviewed the Head Start and Early Head Start recorded expenses as of August 31, 2016. Both reports were distributed prior to the meeting.

Motion by Ken Glasser to receive and file the financial report as presented. Support by Steve Lang. All ayes, Motion carried.

Program Presentation – Dorothy Pintar, Director of School Success program and Julie Meyers, School Success Area Manager provided a PowerPoint presentation on the School Success program.

COMMITTEE REPORTS

Program Planning and Evaluation Committee – Earl Corpe

The Committee met prior to the regular meeting to review and recommend for approval to accept Emergency Solutions Grant (ESG) funds totaling \$375,337 from Michigan State Housing Development Authority (MSHDA). The Committee also reviewed and recommended for approval submitting the Foster Grandparent and Senior Companion Multi Year Project Plans for FY's 2017-2019 to the Aging and Adult Services Agency (AASA).

Carol Shafto reviewed the Strategic Plan and Organizational Standards with the committee and distributed a hand out showing the Organizational Standards that govern the Strategic Plan preparation and review process.

Motion by Lee Gapczynski to approve the acceptance of Emergency Solutions Grant (ESG) funds from Michigan State Housing Development Authority (MSHDA) as presented. Support by Steve Lang. All ayes, Motion carried.

Motion by Dawn Lawrence to approve submittal of the Foster Grandparent and Senior Companion multi-year project plans for FY 2017-2019 to the Aging and Adult Services Agency (AASA) as presented. Support by Jean Garratt. All ayes, Motion carried.

Audit/Finance Committee – Ken Glasser

The Committee met prior to the regular meeting to review and recommend for approval credit card expenditures in the amount of \$850.49.

Motion by Ken Glasser to approve credit card expenditures as presented. Support by Stuart Bartlett. All Ayes, Motion carried.

Membership Committee – John Morrison

No meeting. No report.

Early Childhood Services Ad Hoc Committee – Jean Garratt

No meeting. No report.

Personnel Committee – Meagan Holmes

No meeting. No report.

NEW BUSINESS

August 2016 meeting minutes

Ken Glasser indicted that the August Minutes did not reflect a final vote to accept the new slate of officers and that a motion should be made to amend the August minutes to include a vote.

Motion by Ken Glasser to elect Pete Hennard, President, Pat Rondeau, Vice President, and Ken Glasser, Treasurer by acclamation. Support by Virginia Zygiel.

Following discussion, Ken withdrew the motion.

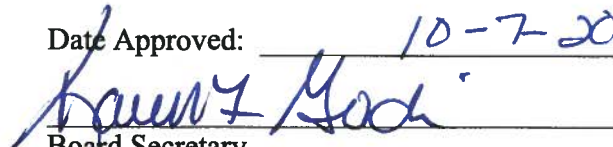
New Motion by Ken Glasser to amend the August 5, 2016 minutes, to show there were no objections to the slate of officers presented, and that, by inference, there was unanimous approval by all present on that date. Support by Virginia Zygiel. There was unanimous approval of the motion to amend the minutes

The October board meeting will be held at Iva's Chicken Dinners in Sterling on October 7, 2016.

Motion by Albert LaFleche to adjourn the meeting at 1:53 p.m. Support by Jennifer Lopez. All ayes, Motion carried.

Date Prepared: September 9, 2016

Date Approved: 10-7-2016



Board Secretary
September 9, 2016

_____ Date