



**Fiscal Year 2024
Pre-bidders Conference**

May 11, 2023

Documents Available on NEMCSA Website

RFP Timetable

Application Info

Request for Proposal - Title IIID
Evidence Based Disease Prevention

Request for Proposal - Title VII
Elder Abuse Prevention

Request for Proposal - Title III E
National Family Caregiver Support

Request for Proposal - Merit

Abbreviations

www.nemcsa.org/services/senior-services/request-for-proposal.html

**Document
Available on
NEMCSA
Website**
(continued)

Region 9 AAA Goals & State
Plan Goals

IIID EBDP Program Listing

Region 9 AAA Current Leader
Listing

Kinship Guidelines

ACLS Bureau Operating
Standards

Region 9 AAA Local Policies

Pre-bidders 2024 PowerPoint

www.nemcsa.org/services/seniorservices/request-for-proposal.html

RFP Timetable

- ❖ **Thursday, May 11, 2023:** Pre-Bidders Conference (10:00 a.m. – 12:00 p.m.) and RFPs sent to applicants
- ❖ **Thursday, June 01, 2023:** Deadline to submit questions
- ❖ **Friday, June 09, 2023:** Deadline to Submit RFPs (One original signed proposal and three copies by 4:30 pm)
- ❖ **Monday, July 10, 2023:** Mail Recommendations to the Northeast Michigan Regional Council on Aging
- ❖ **Monday, July 24, 2023:** Northeast Michigan Regional Council on Aging Review and Recommendations to NEMCSA Board
- ❖ **Friday, August 04, 2023:** NEMCSA Board of Directors Selection
- ❖ **Monday, August 14, 2023:** Notification of awards
- ❖ **Monday, October 01, 2023:** Start date for contracts

Estimated Available Funds - FY 2024

Title IID Evidence
Based Disease
Prevention
\$24,000

Title IIIE National
Family Caregiver
Support Program
\$109,562

The Merit
Award/State
Caregiver Support
\$117,323

Title VII/Elder
Abuse Prevention
\$6,394

Application Info

- ❖ Annual contracts beginning October 1, 2023 through September 30, 2024
- ❖ Submission of Proposals-Due date
- ❖ Target Population - age 60 and above except Kinship 55+ (Found on the Kinship Guidelines)
- ❖ Proposal Review Process (Scoring sheet used by Committee is included with Application Info)
- ❖ Appeals Procedure included in Application Info

Application Info

(continued)

- ❖ Cash Match 10%
- ❖ Program Income Reminder: Employee(s) handling program income must be bonded.
- ❖ Budget Form
 - ❖ Amount Requested = How much grant funding is being requested
 - ❖ Support from Other Resources – Program Income and cash match 10%
 - ❖ Sum of those two columns is the project total
- ❖ Budget Narrative
 - ❖ Clear explanation on how units were calculated
 - ❖ Minimum Standard Assurance (may be completed once for all programs requesting, if all programs are listed)

Application – Title IID Evidence Based Disease Prevention Tentative FY 24 Funding - \$24,000

- ❖ All programs must meet level III criteria
 - ❖ Refer to TL 2012-244
- ❖ On application, if other is chosen, # 12 in Project Narrative must be completed
- ❖ Expected # attendees/completers
- ❖ Leader contact listing
- ❖ ACLS Standard C-15

<https://www.nemcsa.org/userfiles/filemanager/vte74sks7i8yz5jozlva/>

Region 9 AAA FY 2024 Goals

- ❖ Goal 1: Improve access of aging service to Black, Indigenous, People of Color and LGBTQ+ older adults in northeast Michigan.
- ❖ Goal 2: Reduce the impact of social isolation on older adults and improve access to information, assistance, and social outlets through a variety of means to improve the lives of aging adults in northeast Michigan.
- ❖ Goal 3: Ensure older adults have a robust, well-trained workforce to serve their needs.
- ❖ Goal 4: Ensure access to services and supports in a manner consistent with person-centered practices.

Application – Title IIIE National Family Caregiver Support

- ❖ Tentative FY 24 Funding by category
 - ❖ EST (Caregiver Education, Support, Training) \$25,000
 - ❖ Kinship \$19,562
 - ❖ Respite Care \$50,000
 - ❖ Evidence Based Disease Prevention \$ 15,000
- ❖ Complete one Budget for each different category.
- ❖ ACLS Operating Standard: C-20 EST, C-18 Kinship, B-10 Respite, C-18 EBDP

Application – Merit Award

Tentative FY 24 Funding \$117,323

- ❖ Combined Funding of Merit I, Merit II, and State Caregiver Support (submit only one application)
- ❖ Available funding covers the following services:
 - ❖ Establishing and ADC where none currently exist
 - ❖ Expanding or enhancing existing ADC
 - ❖ On-going support of ADC
- ❖ Cost Sharing Schedule must be submitted with application.
- ❖ ACLS Operating Standard C-1

Application – Title VII Elder Abuse Prevention Tentative FY 24 Funding - \$6,394

- ❖ Activities to develop, strengthen and carry-out programs for prevention and treatment of elder abuse, neglect and exploitation.
 - ❖ Professional/paraprofessional training
 - ❖ Community outreach (Elder Abuse Conference)
 - ❖ Public education
 - ❖ Case consultation
- ❖ Units of Service-one hour of contact with organizations to develop coordinated, comprehensive services for target population
- ❖ ACLS Operating Standard C-15

Things to Review

- ❖ Review for typos
- ❖ Have someone else proofread
- ❖ Ensure applications are complete and signed where appropriate
- ❖ Budget totals and budget narrative totals should equal
- ❖ Read the Standards to ensure the program is following guidelines
- ❖ Ensure all attachments are included (where applicable)
- ❖ Complete all sections (do not skip unless instructed to do so)
- ❖ Ensure Project Narrative Questions are answered

Important Date Reminders

Deadline to Submit Questions: Thursday, June 01, 2023:

- ❖ Questions may be submitted via email to financialanalystaaa@nemcsa.org .

Deadline to Submit *RFPs*: Friday, June 09, 2023, by 4:30 PM:

- ❖ Mail one original signed and three copies to Yvette Smigelski, Region 9 AAA to the address: 2569 US 23 South, Alpena, MI 49707

OR

- ❖ Email one digitally signed completed copy to financialanalystaaa@nemcsa.org (Submit one email with all required documentation)

Questions

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Thank you for attending today's conference.

**Your help is appreciated in bringing services to the
seniors in our communities!**