

Northeast Michigan Community Service Agency, Inc.
BOARD OF DIRECTORS
Huron Breeze Golf & Country Club, AuGres, MI
April 7, 2017

The regular meeting of the NEMCSA Board of Directors was called to order by President Pete Hennard at 12:45 p.m.

ROLL CALL

Lyn Behnke
Earl Corpe
Brenda Fournier
Lee Gapczynski
Jean Garratt
Kenneth Glasser
Aubrey Haskill
Pete Hennard
Melissa Holt
Steve Lang
Jennifer Lopez

Danielle Martz
Mark McKulsky
John Morrison
Corleen Proulx
Susan Root
Lisa Salgat
Kathleen Vichunas
Gerald Wall
Rose Walsh
Carol Wenzel

Excused: Carol Athan, Stuart Bartlett, Albert LaFleche, Leonard Page, Sharon Priebe, Pat Rondeau

Absent: Thomas Green, Meagan Holmes, Richard Sangster, Brandy Wright

Quorum present - yes

Staff Members Present:

Lisa Bolen, Dorothy Pintar, Diane Price, Jim Robarge, Laurie Sauer, Carol Shafto, Fran Whitney, Valerie Williams and Sue Zolnierek

APPROVAL OF AGENDA

Motion by Lyn Behnke to approve the agenda as presented. Support by Steve Lang. All ayes, Motion carried.

CONFLICT OF INTEREST DISCLOSURES

None

Steve Lang led the Board in the Pledge of Allegiance.

Gerald Wall provided the blessing for the meal.

John Morrison provided reflections.

INTRODUCTION OF GUESTS AND PUBLIC COMMENT

Members introduced their guests. Present staff introduced themselves to the board.

No public comment.

ADMINISTRATIVE CONSENT AGENDA APPROVAL

President Pete Hennard asked if anyone would like to pull any item from the Administrative Consent Agenda for further discussion or individual vote. None being noted – President Pete Hennard stated that the Administrative Consent Agenda including the following items

- a. Approval of March 2017 draft meeting minutes
- b. Receive and file February 2017 Head Start Policy Council meeting minutes
- c. Receive and file February 2017 Regional Council on Aging meeting minutes

is adopted as presented.

COMMUNICATION

No communication

INFORMATION ITEMS

Directors Report – Lisa Bolen

Lisa Bolen read highlights from the Directors report distributed prior to the meeting.

Motion by Lyn Behnke to draft a letter, expressing concern about the proposed cuts to Federal programs outlined in the Presidents proposed budget, and mail it to the Federal legislators. Support by Ken Glasser. All ayes, Motion carried.

Financial Report – Jim Robarge

Jim Robarge reviewed the Statement of Financial Conditions for the Senior Companion Program (SCP) and Foster Grandparent Program (FGP) as of March 31, 2017. Jim also reviewed the Head Start and Early Head Start budget comparison for fiscal program year 2017 and fiscal program year 2018. Both reports were distributed prior to the meeting.

Motion by Ken Glasser to receive and file the financial report as presented. Support by Rose Walsh. All ayes, Motion carried.

Program Presentation – Heidi Powers, Foster Grandparent & Senior Companion Project Director presented a PowerPoint presentation on the Foster Grandparent & Senior Companion Programs.

COMMITTEE REPORTS

Program Planning and Evaluation Committee – Earl Corpe

No meeting. No report.

Audit/Finance Committee – Ken Glasser

The committee met prior to the regular meeting to review and approve the agency wide budget for FY2017 which was included in the board members mailing prior to the meeting.

Motion by Ken Glasser to approve the agency wide budget for FY2017 as presented. Support by Earl Corpe. All ayes, Motion carried.

Roll Call Vote-

Lyn Behnke, yes; Earl Corpe, yes; Lee Gapczynski, yes; Jean Garratt, yes; Ken Glasser, yes; Aubrey Haskill, yes; Pete Hennard, yes; Melissa Holt, yes; Steve Lang, yes; Jennifer Lopez, yes; Danielle Martz, yes; Mark McKulsky, yes; John Morrison, yes; Brenda Fournier, yes; Corleen Proulx, yes; Susan Root, yes; Lisa Salgat, yes; Kathleen Vichunas, yes; Gerald Wall, yes; Rose Walsh, yes; Carol Wenzel, yes.

21 yes; 0 no. Agency Wide Budget approved.

Motion by Ken Glasser to postpone approval of credit card expenditures until next month's regular meeting as the committee didn't have a quorum. Support by Steve Lang. All ayes, Motion carried.

Membership Committee – John Morrison

No meeting. No report.

Personnel Committee – Meagan Holmes

No meeting. No report.

NEW BUSINESS

No new business

The May board meeting will be held at Indian River Golf Club in Indian River, MI on May 5, 2017.

Motion by Earl Corpe to adjourn the meeting at 2:13 p.m. Support by Gerald Wall. All ayes, Motion carried.

Date Prepared: April 7, 2017

Date Approved: May 5, 2017

Karen L. Modi
Board Secretary

May 5, 2017
Date