



Fiscal Year 2026  
Pre-bidder's Conference

March 6, 2025

Presented by: Katlyn Franks, Financial Services Analyst

# Introduction

- The Northeast Michigan Community Service Agency Inc. (NEMCSA) - Region 9 Area Agency on Aging has funding available for Evidence-Based Disease Prevention Health Promotion, Elder Abuse Prevention, National Family Caregiver Support Program and Merit Award/State Caregiver Support Funds for Fiscal Year 2026.
- FY 2026 annual contracts will begin October 1, 2025 and end September 30, 2026.
- Three-year core service contracts will be extended a year; 2023-2025 service contracts will now end September 30, 2026.
- Contract amendments will be sent out at the end of this fiscal year.

# Estimated Available Funds - FY 2026

Title IIID Evidence Based  
Disease Prevention \$24,000

Title IIIE National Family  
Caregiver Support Program  
\$108,903

The Merit Awards/State  
Caregiver Support \$114,459

Title VII/Elder Abuse Prevention  
\$6,149

# Application Information

- NEMCSA - Region 9 Area Agency on Aging reserves the right to accept or reject, to fund in whole or in part any proposal received
- Amount requested = how much grant funding is being requested
- Provide a complete budget and narrative with yearly expense projections and unit costs (separate budgets for each program)
- On budget form - support from other resources includes program income and cash match

# Application Information (continued)

- Proposal Review Process (scoring criteria used by committee is included with Application Information)
- Appeals Procedure included in Application Information
- Cash Match 10%
- Program income reminder: employee(s) handling program income must be bonded
- Include a clear explanation on how units were calculated
- Minimum Standard Assurance is complete

# RFP TIMETABLE

**Thursday,  
March 6,  
2025**

**Monday,  
March 17,  
2025**

**Monday,  
March 31,  
2025**

**Monday,  
July 7,  
2025**

**Monday,  
July 28,  
2025**

**Friday,  
August 1,  
2025**

**Monday,  
August 11,  
2025**

**Virtual  
Pre-bidder  
Conference**

- (Virtual 10:00am-12pm) RFP applications sent to applicants

**Deadline to  
submit  
questions**

- Submit all questions to financialanalystaaa@nemcsa.org

**Deadline to  
Submit RFPs**

- Submit all documents by 4:30pm electronically or by mail

**Mail  
Recommendations**

- Mail Recommendations to the Northeast Michigan Regional Council on Aging

**RAC Board  
Recommendations**

- Northeast Michigan Regional Council on Aging Review and Recommendations to NEMCSA Board

**NEMCSA Board  
Selections**

- NEMCSA Board of Directors Selection

**Notification of  
Awards**

- Award notifications sent to subcontractors

**FY 2026 Annual Contracts: October 1, 2025 - September 30, 2026**

# Caregiver Programs/ Title III-E (National Family Caregiver Support) Funding

The National Family Caregiver Program is intended to help family members who are struggling to care for their loved ones that are ill or have disabilities.

## Examples of Title III-E Funding Options:

- Powerful Tools for Caregivers
- Kinship Care Program
- Caregiver Conference
- Respite
- Support Groups

# Application – Title IIIE National Family Caregiver Support \$108,903

Tentative FY 26 funding by category:

- Caregiver Education \$10,000
- Caregiver Support \$10,000
- Caregiver Training \$5,000
- Kinship \$18,903
- Respite Care \$50,000
- Evidence Based Disease Prevention \$ 15,000
- Complete a separate budget for each different category
- ACLS Operating Standard: Caregiver Education C-21, Caregiver Support C-22, Caregiver Training C-23, Kinship C-19 , Respite B-10, EBDP C-18

**\*\*EST is now three separate caregiver standards.**



# **Application – Merit Award**

## **Tentative FY 26 Funding \$114,459**

Merit I, Merit II, and State Caregiver Support funding is to be used for adult day services. The three grants are combined on one application.

- Available funding covers the following services:
  - Establishing an Adult Day Services (ADS) where one does not currently exist
  - Expanding or enhancing existing ADS
  - On-going support of ADS
- Cost Sharing Schedule must be submitted with application
- ACLS Operating Standard C-1

# **Application – Title VII Elder Abuse Prevention Tentative FY 26 Funding - \$6,149**

Activities to develop, strengthen and carry-out programs for prevention and treatment of elder abuse, neglect and exploitation.

- Professional/paraprofessional training
- Community outreach (Elder Abuse Conference)
- Public education
- Case consultation
- Units of Service-one hour of contact with organizations to develop coordinated, comprehensive services for target population
- ACLS Operating Standard C-15

# **Application – Title IID Evidence Based Disease Prevention Tentative FY 26 Funding - \$24,000**

The Evidence-Based Disease Prevention (EBDP) funds are intended to provide individual participants 60+ with information and support to assist them in avoiding illness and improving health status.

- All programs must meet level III criteria - reference Health Promotion Disease Prevention Approved Programs
- On application, if other is chosen, # 12 in Project Narrative must be completed
- Expected # attendees
- Leader contact listing found on NEMCSA website
- ACLS Standard C-6

# IIID Funding Budget Example:

## Budget Items to Include:

- Staff Wages
  - Fringe Benefits
- Volunteer Stipend
- Mileage
- Training of New Leaders
- Snack and Refreshments (If required)
- Copying/Printing Cost
- Marketing Cost
- Rental of the Room
- Supplies
  - Markers
  - Flip Charts
  - Case of Paper
  - Folders
  - DVD's

THE NUMBER OF WORKSHOPS TO KEEP YOUR LEADERS CERTIFIED.

# Health Promotion/Disease Prevention Programs Approved for Title III-D Funding



FIND THE UPDATED LIST ON OUR WEBSITE!

# Calculating IID Units

## **General Operating Standard Unit:**

One activity session or hour of related service provision, as appropriate.

## **One Workshop Series :**

- $1 \text{ (Workshop)} \times 12 \text{ (Max number of Participants)} \times 16 \text{ units}$   
 $(2 \text{ Hours} \times 8 \text{ Sessions}) = 192 \text{ Units}$

## **Two Workshop Series :**

- $2 \text{ (Workshop)} \times 24 \text{ (Max number of Participants)} \times 32 \text{ units}$   
 $(2 \text{ Hours} \times 16 \text{ Sessions}) = 384 \text{ Units}$

Documents  
available on the  
NEMCSA  
website under  
Senior Services

RFP Timetable

Application Info

Request for Proposal – Title IIID  
Evidence Based Disease Prevention

Request for Proposal – Title VII Elder  
Abuse Prevention

Request for Proposal – Title IIIE  
National Family Caregiver Support

Request for Proposal – Merit

Abbreviations

Documents  
available on  
NEMCSA  
website  
(continued)

Region 9 AAA Goals & State Plan Goals

IIID EBDP Approved Program Listing

Region 9 AAA Current Leader Listing

Kinship Guidelines

ACLS Bureau Operating Standards

Region 9 AAA Local Policies

Pre-bidders 2026 PowerPoint

Community Action Agency | Northeast Michigan ([nemcsa.org](http://nemcsa.org))



# Region 9 AAA AIP Goals

## **Goal 1:**

Improve access of aging service to Black, Indigenous, People of Color and LGBTQ+ older adults in northeast Michigan.

\*Under review for 2026

## **Goal 2:**

Reduce the impact of social isolation on older adults and improve access to information, assistance, and social outlets through a variety of means to improve the lives of aging adults in Northeast Michigan.



## **Goal 3:**

Ensure older adults have a robust, well-trained workforce to serve their needs.

## **Goal 4:**

Ensure access to services and supports in a manner consistent with person-centered practices.

# Before submitting your application...

- Review for typos and have someone else proofread
- Ensure applications are complete and signed
- Budget totals and budget narrative totals should equal
- Read the standards to ensure the program is following guidelines
- Ensure all attachments are included (where applicable)
- Complete all sections (do not skip unless instructed to do so)
- Ensure project narrative questions are answered
- Minimum Standard Assurance is included (may be completed once for all programs requesting, if all programs are listed)

# Important Date Reminders

## **Deadline to Submit Questions: Monday, March 17, 2025:**

Questions may be submitted via email to [financialanalystaaa@nemcsa.org](mailto:financialanalystaaa@nemcsa.org)

## **Deadline to Submit RFPs: Monday, March 31, 2025 by 4:30pm**

Email one signed and complete copy to [financialanalystaaa@nemcsa.org](mailto:financialanalystaaa@nemcsa.org).

(Submit one email with all required documentation)

OR

Mail/Drop-off one signed original and three copies to Yvette Smigelski, Region 9  
AAA to the address: 2569 US 23 South, Alpena, MI 49707



***QUESTIONS?***

# THANK YOU

Your help is appreciated in bringing services to the seniors  
in our communities!

